

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, September 20, 2021 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public at 6:00 p.m. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_6-r0SZBtSiKH5LMUrTwHCg before 5:00 p.m. on the Monday, September 20, 2021, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of the regular and adjourned meetings of September 7, 2021, ***to be received and filed.***
 - b. **Register of Audited Demands** in the amount of \$1,160,588.11 dated August 31, 2021, ***approval recommended by Finance Director Pendleton.***
 - c. **Approval of Funding Agreement for Design of Arrow Highway Pedestrian Bridge** - At their August 16 meeting, the City Council was provided with an update on the design of the pedestrian bridge that would connect the Gold Line Station to the south side of Arrow Highway and Fairplex itself. Through that discussion, the Council directed staff to begin the bridge's final design. While a majority of the design is funded through a Measure M Subregional grant managed by the San Gabriel Valley Council of Governments (SGVCOG), the City is responsible for the final \$419,000 of that work. As such, SGVCOG has requested the City execute a reimbursement agreement for that portion of the project so the work can be completed.

City Manager Russi recommends approval of the reimbursement agreement authorizing the City to reimburse up to \$419,000 of work to complete design of the Arrow Highway Pedestrian Bridge and to appropriate funds from Proposition C fund balance (Fund 234) to support this expense.

d. **Staff recommends approval and passage of the following Resolutions:**

1. **Resolution No. 21-68** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CALLING A PUBLIC HEARING TO DETERMINE WHETHER PUBLIC NECESSITY, HEALTH, SAFETY, OR WELFARE REQUIRES THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT ALONG ARROW HIGHWAY BETWEEN FAIRPLEX DRIVE/E STREET AND WHITE AVENUE FROM FIRST STREET, TO APPROXIMATELY 600 FEET SOUTH OF ARROW HIGHWAY - ***Consideration of a Public Hearing regarding the Formation of an Underground Utility District Along Arrow Highway between Fairplex Drive/E Street and White Avenue and along White Avenue from First Street, to approximately 600 Feet south of Arrow Highway. This project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15302 (d) – Conversion of overhead electric utility distribution system facilities to underground including connection to existing overhead electric utility distribution lines where the surface is restored to the condition existing prior to undergrounding.***

Public Works Director Igoe recommends approval of Resolution 21-68, calling a Public Hearing on October 18, 2021 to determine whether public necessity, health, safety, or welfare requires the formation of an Underground Utility District along Arrow Highway between Fairplex Drive/E Street and White Avenue and along White Avenue from First Street, to approximately 600 feet south of Arrow Highway.

2. **Resolution No. 21-69** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF A FIVE YEAR AGREEMENT WITH THE COUNTY OF LOS ANGELES TO PROVIDE FOR LANDSCAPE AND GROUNDS MAINTENANCE OF THE COUNTY LIBRARY PROPERTY - ***The County of Los Angeles is requesting renewal of an existing grounds maintenance agreement with the City for the County Library. The current agreement, which is set to expire on October 14th, 2021, obligates the City to perform landscape maintenance and related responsibilities around the library in exchange for annual payment of \$4,262 for Fiscal Year 2020-21 with annual Consumer Price Index (CPI) adjustments for the final four years. This action is not considered a project under the California Environmental Quality Act or the City of La Verne environmental guidelines. Therefore, no environmental review is required.***

Staff recommends that the City Council approve the attached resolution No. 21–69, authorizing the Mayor to execute the “Landscape and Grounds Maintenance Service Agreement” with the County of Los Angeles.

3. **Resolution No. 21-70** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING PURCHASE OF RECYCLING BINS TO MEET THE GOALS OF THE 2020-2021 BEVERAGE CONTAINER RECYCLING GRANT NUMBER RBC32-20-0034. - *The City applied for and was successful in obtaining a grant to enhance our beverage container-recycling program through the California Department of Resources, Recycling and Recovery. The grant consists of the purchase; installation and use of sixteen water refill/drinking fountain stations and forty-eight outdoor recycling and trash bins. Additionally, there will be an outreach component encouraging the proper use of the new equipment through various measures such as stickers and social media.*

Public Works Director Igoe recommends approval of Resolution No.21-70, authorizing an award to Recycle Away in the amount of \$107,618.80 for the purchase of bins through the 2020-2021 Beverage Container Recycling Grant Program.

4. **Resolution No. 21-71** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING REQUESTED POSITION CHANGES. - *The Finance Division is requesting approval to exchange vacant positions (one full-time and one part-time Account Clerk I) for a professional degreed Accountant I to better serve the needs of the City by performing some of the more complex accounting functions of the division. A budget adjustment is not required during the current year due to timing of recruitment and salary savings related to position vacancies.*

Finance Director Pendleton recommends that the City Council adopt Resolution No. 21-71, authorizing requested position changes.

6. PUBLIC HEARINGS

Baseline Road Single-Family Residential and Annexation Project - 500 Baseline Road APN: 8666-006-035, Case Nos. 102-18PPR, 59-19ANX, 104-18GPA, 103-18ZC, 101-18 TTM, 60-19TR - Request to Construct Seven Detached Single-family Homes and Two Open Lots -

Applicant Ramzy Fakhoury, is proposing to annex an approximate 19.44 acre parcel into the City of La Verne; a General Plan Amendment and Pre-Annexation Zone Change to establish land use and zoning designations for the site; subdivision of this parcel into nine lots for the future development of seven single-family dwelling units and two open space lots located at 500 Baseline Road (8666-006-035) currently within unincorporated Los Angeles County. Staff, the Development Review Committee (DRC) and the Planning Commission recommend the City Council conditionally approve the Baseline Single-Family Residential and Annexation Project, 500 Baseline Road.

STAFF RECOMMENDATION:

The City Council should based on this report and the conditions of approval in conjunction with DRC tentatively approved Case Nos.102-18PPR and 60-19TR which are contingent on the approval of all related cases together with a subsequent Local Agency Formation Commission (LAFCO) approval of annexation of this property into the City of La Verne, approve Case Nos. 59-19ANX, 104-18GPA, 103-18ZC and 101-18TTM (Vesting Tentative Tract Map Number 082001), adopting Resolution Nos, 21- 72, 21-73, 21-74, 21-75 and place on first reading Ordinance No. 1102.

Resolution No. 21-72 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING ANNEXATION OF 19.44 ACRES FROM LOS ANGELES UNINCORPORATED COUNTY INTO THE CITY OF LA VERNE LOCATED AT 500 BASELINE ROAD (8666-006-035).

Resolution No. 21-73 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA APPROVING A GENERAL PLAN AMENDMENT (CASE NO. 104-18GPA) TO CHANGE THE LAND USE DESIGNATION AT 500 BASELINE ROAD (8666-006-035) FROM HILLSIDE RESIDENTIAL TO LOW DENSITY RESIDENTIAL.

Resolution No. 21-74 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA APPROVING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR ANNEXATION 59-19ANX, GENERAL PLAN AMENDMENT 104-18GPA, ZONE CHANGE 103-18ZC, VESTING TRACT MAP 101-18TTM ANNEXING SAID PROPERTY, CHANGING THE LAND USE DESIGNATION, ESTABLISHING PRE-ZONING OF PROPERTY AND SUBDIVIDING THE 19.44 ACRE PARCEL INTO NINE LOTS LOCATED AT 500 BASELINE ROAD.

Resolution No. 21-75 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A VESTING TENTATIVE TRACT MAP NUMBER 082001 AT THE SITE LOCATED AT 500 BASELINE ROAD (8666-006-035); and

Introduce and place on first reading Ordinance No. 1102.

Ordinance No. 1102 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING A PRE-ANNEXATION ZONING DESIGNATION FROM THE LOS ANGELES COUNTY ZONING OF A-1-15000 TO PR3D (HDOZ) AND ADOPTING THE PR3D (HDOZ) ZONING FOR 500 BASELINE ROAD (8666-006-035) IN THE CITY OF LA VERNE.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION:**

The City Council will meet in a Closed Session, pursuant to Government Code Section 54957 for the following purpose:

Public Employee Performance Evaluation - City Manager

10. **ADJOURNMENT to Monday, September 27, 2021 at 6:30 pm., for a Districting Public Hearing and Adjournment to Monday, October 4, 2021 at 6:00 p.m. for a Police Badge Pinning.**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, October 4, 2021, at 6:30 p.m.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant to the City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Shawn Igoe, Public Works Director
____ Eric Scherer, Director of Community Development
____ Marla Pendleton, Finance Director
____ Nick Paz, Police Chief
____ Christopher Nigg, Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, City Engineer

Posting Statement: On September 14, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.