

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Tuesday, July 06, 2021 - 6:30 p.m.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Tonight's Council Meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID-19 Virus. However, the City encourages public participation and as such wants to make residents aware of the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_GKIF7zPwSAOhT2Lb9NX05A before 5:00 p.m. on Tuesday, July 6, 2021, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of June 21, 2021, ***to be received and filed.***

b. **Register of Audited Demands** in the amount of \$198,630.43 dated June 3, 2021 and in the amount of \$1,171,260.26 dated June 10, 2021, and in the amount of \$1,300,016.32, dated June 17, 2021, ***approval recommended by Interim Finance Director Alvarado.***

c. **Treasurer's Reports** for the month of December of 2020 and for the months of January, February, and March of 2021, ***to be received and filed.***

d. **Purchase of Type III Engine** - Our current Type III brush engine is 20 years old and outside of the NFPA standard for front line use. The standard for front line engine replacement is 15 years. As such, appropriation for a replacement has been included in the 2021-22 Budget.

Interim Fire Chief Waterhouse recommends that the City Council approve the purchase price of \$380,363 for the Model 34 Type III Wildland fire engine, VIN number 3HAEETARXNL239700, from Boise Mobile Equipment; and authorize the City Manager to execute the attached promissory note outlining the terms of repayment.

e. **Staff recommends approval and passage of the following Resolutions:**

1. **Resolution No. 21-43** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MAJESTIC CYCLING FOR THE LA VERNE GRAND PRIX- *The City Council is requested to consider a street closure for the La Verne Grand Prix event. Majestic Cycling has submitted a request to use portions of Wheeler, Yeager, Wright Avenues and Puddingstone Drive for a cycling race on Saturday, July 24, 2021 between the hours of 11:00 a.m. to 11:00 p.m.*

Community Development Director Scherer recommends that the City Council adopt Resolution No. 21-43 authorizing the City Manager to execute the Agreement with Majestic Cycling permitting the cycling race on specified streets.

2. **Resolution No. 21-44** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ALL AMERICAN ASPHALT FOR THE HORMEL RAMONA ET AL GRIND AND OVERLAY PROJECT - *The Public Works Department recently solicited bids for street maintenance in the Hormel/Ramona et al neighborhood. The planned maintenance includes the cold milling of 2" of the existing asphalt and capping with a 2" lift of hot mix asphalt. The project was advertised on May 10 and May 17, 2021 with bid proposals received and opened via our new electronic platform "PlantBids" on June 2, 2021. This project is categorically exempt from the California Environmental Quality Act, Section 15301 - Existing Facilities, and City of La Verne environmental guidelines.*

Public Works Director Igoe recommends that the City Council approve Resolution No. 21-44, awarding a public works contract to All American Asphalt, the lowest, most responsible bidder, in the amount of \$443,333.00.

6. **OTHER MATTERS**

- a. **Initiating Procedures for Establishing and Implementing By-District Voting for City Council Elections** - Mayor Pro Tem Davis and Councilmember Carder are asking for Council approval of the initial steps to institute by-district voting for Council elections in the City.

STAFF RECOMMENDATION:

The City Council should

1. Adopt Resolution No. 21-47, as follows:

Resolution No. 21-47 - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, EXPRESSING THE CITY COUNCIL'S INTENTION TO INITIATE PROCEDURES FOR ESTABLISHING AND IMPLEMENTING BY-DISTRICT ELECTIONS FOR CITY COUNCIL MEMBERS.

2. Accept and approve the proposal of National Demographics Corporation with the optional project website element.
3. Appropriate the sum of \$50,000 for this project.

- b. **Agreement for Temporary Employment (Anthony Ciotti)** - Deputy Director of Public Works Anthony Ciotti has submitted paperwork to retire after a long career in public service with him serving the City of La Verne for 13 years. Due to unfortunate circumstances, the City's Fleet Manager position is currently vacant leaving a substantial gap. One of the many roles Mr. Ciotti has had as the Deputy Director of Public Works was overseeing fleet division operations. The City is interested in retaining Mr. Ciotti's services to fill the City's current gap as the interim Fleet Manager while a recruitment process for a permanent replacement is completed. In order to be compliant with California Law and the 2013 Pension Reform Act, it is necessary for the City Council to certify there is an urgent need to waive the 180 day waiting period as well as take an action affirming the execution of such employment arrangements. Resolution No. 21- 45 and the agreement satisfy those requirements.

STAFF RECOMMENDATION:

The City Council should approve Resolution No. 21-45, authorizing the City Manager to execute an agreement with Anthony Ciotti to provide temporary, part-time employment.

Resolution No.21-45 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF -LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH "RETIRED ANNUITANT" ANTHONY CIOTTI AS INTERIM FLEET MANAGER AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME.

- c. **White Ave. Storm Drain Pipe Replacement Necessitated by Gold Line Construction** - Kiewit Parsons Joint Venture (KPJV) is continuing with their advancements on construction efforts related to the Metro Gold Line (now Metro L Line) light rail project. As part of the work, various utility improvements were needed for water, sewer and storm drain lines with much of this utility work having been completed thus far. However, two 24" storm drain lines previously believed to be owned by Southern California Regional Rail Authority (SCRRRA, aka Metrolink) are now believed to be owned by the City of La Verne and require replacement. Staff therefor recommends these pipes be replaced by KPJV versus independent construction contracts due to this being time sensitive and there being a cost saving of KPJV being mobilized and available to complete the needed work.

STAFF RECOMMENDATION:

The City Council should appropriate \$391,772 from the Storm Drain Fund (419) to replace two 24" corrugated metal storm drain pipes on White Avenue within the Metrolink right-of-way.

- d. **Approval of a Standards of Cover Analysis/Community Risk Assessment** - Summary: A request for quote of a Standards of Coverage Analysis and Community Risk Assessment (SOC/CRA) was sent to three reputable firms. This document is necessary to provide the City and Department current objective data which will be used to compare our existing service delivery model to the industry standard and the future fire service needs for the City of La Verne.

STAFF RECOMMENDATION:

The City Council should authorize the City Manager to execute an agreement with AP Triton, a qualified and experienced consulting firm to provide the City of La Verne with a Standards of Cover (SOC) and Community Risk Assessment (CRA) Analysis of their Fire and Emergency Medical service operations.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.
8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION:**

The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

Conference with Labor Negotiator

Negotiators: City Manager, Assistant to the City Manager, Senior Management Analyst, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

10. **ADJOURNMENT**

**The next regular meeting of the La Verne City Council
is on Monday, July 19, 2021, at 6:30 p.m.**

**The La Verne City Council thanks the residents
for taking all precautions to prevent the spread of the COVID-19 Virus.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant to the City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Shawn Igoe, Public Works Director
____ Eric Scherer, Director of Community Development
____ Mark Alvarado, Interim Finance Director
____ Nick Paz, Police Chief
____ Lawrence Waterhouse, Interim Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, Deputy City Engineer

Posting Statement: On June 29, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.