

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, October 21, 2019 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of September 16, 2019 to be received and filed.

b. **Register of Audited Demands** as follows:

➤ In the amount of \$351,855.58, dated October 3, 2019.

Staff recommends approval of Register of Audited Demands.

c. **Agreement with CentralSquare for Data Center Migration and Hosting** - Staff is requesting authority to enter into a new agreement with CentralSquare to begin the process of migrating our existing software to their secure data center. The total cost of the contract (\$140,000) has been included in the 2019/20 Budget.

Staff recommends that the City Council grant the City Manager authority to sign the agreement to begin the process of migrating our existing software.

d. **Employee Computer Purchasing Program** - In 1994, the City Council initiated the Employee Computer Purchasing Program. The program allowed employees to purchase personal computers, software, and peripherals that are paid back through payroll deductions. Staff is requesting that a new purchase program be approved with a maximum purchase amount of \$1200 per employee. Part-time employees are eligible after review of their work schedule and with the approval of the City Manager.

Staff recommends that the City Council approve a 2019 Employee Computer Purchasing Program as outlined in the City of La Verne Administrative Regulation Number 603.

e. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No. 19-71** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH HARDY & HARPER, INC. FOR THE GOLDEN HILLS ROAD AND ESPERANZA DRIVE SIDEWALK EXTENSION PROJECT. *The public works department recently solicited bids for the Golden Hills and Esperanza Drive Sidewalk Extension Project. The planned improvements will include installation of concrete sidewalk to infill missing locations on the southern side of Golden Hills Road, as well as new curb and gutter around the turning radius at Esperanza Drive. Bid proposals were received and opened on October 8, 2019.*

Staff recommends that the City Council approve Resolution No. 19-71 awarding a public works contract to Hardy & Harper, Inc. the lowest, responsible bidder in the amount of \$163,000.00.

This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.

2. **Resolution No. 19-72** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, **CALLING** FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES. *The City of La Verne's General Municipal Election is scheduled for Tuesday, March 3, 2020. State law establishes procedures and requirements for conducting elections and actions to call elections must occur via resolution.*

Staff is recommending that the City Council adopt Resolution No. 19-72 - Calling for the holding of a General Municipal Election to be held on Tuesday, March 3, 2020, for the offices of Mayor and two (2) City Council members.

3. **Resolution No. 19-73** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES FOR **CONSOLIDATION** OF THE CITY OF LA VERNE'S GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON MARCH 3, 2020, PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTION CODE AND TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION. *Resolution requesting the Los Angeles Board of Supervisors for consolidation of the City of La Verne's General Municipal Election with the Statewide Primary Election; requesting specific services of the Los Angeles Registrar Recorder/County Clerk relating to the conduct of the General Municipal Election.*

Staff recommends approval of Resolution No. 19-73 - Requesting the Los Angeles Board of Supervisors for the consolidation of the City of La Verne's General Municipal Election with the Statewide Primary Election to be held on Tuesday, March 3, 2020, and requesting that the Los Angeles Register Recorder/County Clerk Election Division render specific services to the City relating to the conduct of the General Municipal Election.

4. **Resolution No. 19-74** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO **CANDIDATES STATEMENTS** SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020. ***Resolution sets forth regulations for Candidates' Statements.***

Staff recommends approval of Resolution No. 19-74 - Setting forth regulations for Candidates' Statements.

6. **PUBLIC HEARINGS**

- a. **Appeal of Case No. 38-19CUP** - An application for a Conditional Use Permit to request the operation of a U-Haul vehicle rental agency at 1712 Arrow Highway, in conjunction with the existing auto repair business. On August 14, 2019, the Planning Commission voted 5-0 to deny Case No. 38-19CUP, a request to operate a U-Haul vehicle rental agency at 1712 Arrow Highway, in conjunction with the existing auto repair business.

Staff recommendation:

The City Council should uphold the Planning Commission's decision to deny Case No. 38-19CUP, based on the limited size of the property site and the parking deficit.

- b. **Resolution 19-75, Amending Old Town La Verne Specific Plan to allow wireless communications as a conditionally permitted use within the open space district (Parks or Plazas) and Resolution 19-76, Authorizing the execution of a Land Lease Agreement with Los Angeles SMSA Limited Partnership (DBA Verizon Wireless) (Property Location: Mainiero Square (APN 8377-014-903))** - Spectrum Services Inc., on behalf of Verizon Wireless, has submitted a request for a Specific Plan Amendment to the Old Town La Verne Specific Plan to allow for a Verizon Wireless Communications Facility with a Conditional Use Permit at Mainiero Square. This is in conjunction with a Verizon Wireless initiated Conditional Use Permit and Precise Plan Review request to allow for the construction and operation of a wireless communications tower and accompanying equipment enclosure at Mainiero Square, and a City of La Verne Public Works Department initiated Precise Plan review request to construct enhancements at Mainiero Square, including a new stage, storage enclosure, seating areas, landscaping and hardscape improvements.

At their September 3, 2019 meeting the Development Review Committee reviewed and conditionally approved Case Nos. 34-19PPR and 82-19PPR, approving the proposed siting, architecture and design of a wireless communications tower with an accompanying equipment enclosure, as well as a stage, storage enclosure, seating areas, and landscaping and hardscape improvements within Mainiero Square. At their September 11, 2019 meeting the Planning Commission reviewed and conditionally approved Case No. 35-19CUP, allowing the operation of a Verizon Wireless Communication Facility within Mainiero Square. At their meetings, both the Development Review Committee and the Planning Commission also reviewed Case No. 36-19SPA, for which the Planning Commission has made a recommendation to the City Council (Attachment F).

Staff Recommendation:

The City Council should approve Resolution No. 19-75 to amend the Old Town La Verne Specific Plan to allow Wireless Communications as a conditionally permitted use within the Open Space District (Parks or Plazas) (Attachment G). Additionally, staff recommends that the City Council approve Resolution No. 19-76 to authorize execution of a Land Lease Agreement with Verizon Wireless for the lease of a portion of Mainiero Square to operate a wireless communications facility (Attachment H).

Resolution No. 19-75 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING THE OLD TOWN LA VERNE SPECIFIC PLAN TO ALLOW WIRELESS COMMUNICATIONS AS A CONDITIONALLY PERMITTED USE WITHIN THE OPEN SPACE DISTRICT (PARKS OR PLAZAS).

Resolution No. 19-76 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A LAND LEASE AGREEMENT WITH LOS ANGELES SMSA LIMITED PARTNERSHIP (DBA VERIZON WIRELESS) (PROPERTY LOCATION: MAINIERO SQUARE (APN 8377-014-903).

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **ADJOURNMENT**

THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for **Monday, November 4, 2019 at 6:30 p.m.**

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ Dan Keeseey, Assistant City Manager/Director of Public Works
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Eric Scherer, Director of Community Development
- _____ Bill Aguirre, Director of Community Services
- _____ Nathan Statham, Finance Manager
- _____ Nick Paz, Police Chief
- _____ Kirk Summers, Interim Fire Chief
- _____ Dominic Milano, City Engineer
- _____ Bill Elftman, Information Services Manager

Posting Statement: On October 15, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.