

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, October 07, 2019 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of August 19,2019 and September 3, 2019.

- b. **Register of Audited Demands** as follows:

- In the amount of \$774,565.45, dated September 12, 2019, and
- In the amount of \$427,344.07, dated September 19, 2019, and
- In the amount of \$2,771,374.43 dated September 26, 2019

- c. **Approval of Assignment of Agreement for City Attorney Legal Services** - The City's city attorney law firm will end its partnership effective December 31, 2019. Members of the firm that provide service to the City will be joining the firm of Jones & Mayer. Wallin, Kress, Reisman & Kranitz is assigning its legal services agreement to Jones & Mayer and Council approval is sought.

Staff recommends that the City Council approve assignment of the legal services agreement to Jones & Mayer.

- d. **Designation of City Historian** - Board Members of the La Verne Historical Society (LVHS) on behalf of their President have submitted a request to the Mayor to designate Mr. William Lemon the official City Historian.

Staff recommends that the City Council accept the recommendation to designate Mr. Lemon as Historian for the City.

e. Resolution (s) passage and adoption recommended as follows:

1. **Resolution No. 19-66** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS - *In March 2018, the State Department of Housing and Community Development allocated approximately \$123 million of funding for the Senate Bill 2 Planning Grants Program. The funds will provide financial and technical assistance to local jurisdictions implementing plans, programs and process improvements that streamline housing approvals and accelerate housing production. The City is eligible to apply for funding through this program and as part of the application process, the City must adopt a resolution authorizing application for, and receipt of, Senate Bill 2 Planning Grants Program funds.*

Staff recommends that the City Council adopt Resolution No. 19-66, authorizing staff to submit an application for the State of California's Department of Housing and Community Development Planning Grants Program, and authorizing the City Manager to enter into a State of California Agreement to receive grant program funds, if the application is approved.

2. **Resolution No. 19-67** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF GLENDORA AND THE CITY OF SAN DIMAS FOR SHARED HOMELESS PLAN IMPLEMENTATION PROGRAM GRANT FUNDS - *The Cities of Glendora, San Dimas and La Verne submitted a joint application for the County of Los Angeles' 2018 Cities Homelessness Plan Implementation Program and were awarded \$305,700 of grant funding to further achieve the strategic goals of their County approved homelessness plans. The County of Los Angeles requires the three (3) cities to execute a Memorandum of Understanding (MOU) to set forth provisions related to the shared grant funds and shared services the funds will be utilized for. Staff has prepared a resolution to authorize execution of an MOU for this purpose.*

Staff recommends that the City Council adopt Resolution No. 19-67, authorizing the execution of an MOU between the Cities of Glendora, San Dimas and La Verne for the shared \$305,700 of grant funds awarded under the County of Los Angeles' 2018 Cities Homelessness Plan Implementation Program.

3. **Resolution No. 19-68** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE UNIVERSITY OF LA VERNE FOR A HOMECOMING EVENT – *The University of La Verne has submitted a request to use parts of Third Street and C Street for Homecoming events on Saturday, October 19, 2019. The request specifically involves the closure of Third Street between B Street and C Street, and the closure of C Street between Third Street and Second Street. The street closures will occur from the hours of 12:01 a.m. to 3:30 p.m. on the day of the event. Recent policy has been to prepare individualized agreements for street closure events. Staff has therefore developed a standard agreement outlining the traffic control plan requirements, locations, schedule, estimated fees, applicant's responsibilities, and insurance and indemnification requirements.*

Staff recommends the City Council Adopt Resolution No. 19-68, authorizing the City Manager to execute the Agreement with the University of La Verne permitting the Homecoming event on Third Street and C Street.

4. **Resolution No. 19-70** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH CALPROMAX ENGINEERING, INC. FOR THE REGIONAL COMMUTER BICYCLE GAP CLOSURE PROJECT, FEDERAL PROJECT NO. STPL-5149(019) - *Bids were received and opened for the Regional Commuter Bicycle Gap Closure Project Federal Project No. ATPL-5149(019) on September 24, 2019. A total of five (5) bids were received for this project. The project includes the installation of bike lanes and other related improvements on a variety of streets throughout the community.*

Staff recommends approval of Resolution No. 19-70, authorizing a contract award to the second lowest bid submitted by Calpromax Engineering Inc. for the Regional Commuter Bicycle Gap Closure Project - Federal Project No. ATPL-5149(019), and to reject all other bids. The lowest bid did not meet the responsiveness standards in submitting a complete and thorough bid.

6. **PUBLIC HEARINGS**

Community Development Block Grant Housing Rehabilitation Program in the Fiscal Year 2019-2020 - The City Council gave staff direction to explore options of facilitating a Housing Rehabilitation Program using Community Development Block Grant (CDBG) a year ago. Staff has reached out to other cities and has been working with the Los Angeles County Development Authority (formerly known as the Community Development Commission) to develop a program to implement. A request for proposal has been sent out to a number of qualified firms to aid in administering the program.

STAFF RECOMMENDATION:

The City Council should adopt Resolution No. 19-69, approving the CDBG funded Housing Rehabilitation Program in the amount of \$100,000.

Resolution No. 19-69 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING REHABILITATION PROGRAM IN THE FISCAL YEAR 2019 – 2020.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **ADJOURNMENT** in memory of Kenneth Robert (Ken) Cairns was born on March 4, 1937 in East Orange, New Jersey. Ken passed away on September 15, 2019 at the age of 82 in La Verne, CA.

He worked as a mechanic until a friend taught him to drive tractor trailer trucks where he traveled the east coast until he moved into management. A position he held for about 35 years in various management positions. Ken move to California in 1976, were he owned a stained glass studio in Upland, CA for 12 years. There he made and also repaired many beautiful windows. He also was a volunteer with Montclair Police Department and served 4 years with La Verne Police Departments' RSVP program. He served from October 18, 2006 until July 5, 2010. Ken enjoyed and respected the men and woman in our police force.

A celebration of life will be held October 19, 2019 at the Foothill Terrace Mobile Home Park, from 2:00 – 4:00 pm.

THE NEXT REGULAR MEETING of the La Verne City Council is
scheduled for **Monday, October 21, 2019, at 6:30 p.m.**

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Dan Keesey, Assistant City Manager/Director of Public Works
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Eric Scherer, Director of Community Development
- ___ Bill Aguirre, Director of Community Services
- ___ Nathan Statham, Finance Manager
- ___ Nick Paz, Police Chief
- ___ Kirk Summers, Interim Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager

Posting Statement: On October 1, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.