

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Robin Carder, Council Member

Muir Davis, Council Member

Tim Hepburn, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, August 19, 2019 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **PRESENTATIONS**

a. **Badge Pinning for the following Police Department personnel.**

Corporal Frankie Cambero - Frankie attended California State University, Los Angeles where he received his Bachelors of Science in Criminal Justice. In 2012, while attending Cal State LA, Frankie was hired by the La Verne Police Department as a Police Aide. One year later, he was hired on as a full time Police Officer. During his time with the La Verne Police Department, Frankie has collected several titles including patrolman, certified drone pilot, drug recognition expert, major accident reconstructionist, and school resource officer. Now, Frankie will hold the title of Corporal. We wish him the best of luck in this new chapter of his career.

His Father, Frank Cambero, will pin his badge.

Officer Timothy Lopez - In 2014 Timothy was accepted into La Verne's Explorer Program. After a year, he was promoted to the rank of Explorer Sergeant and began his ascent through the ranks of the La Verne Police Department. In January of 2019, Timothy was hired full time by the La Verne Police Department and sent to the Rio Hondo Police Academy where he graduated on July 25, 2019 with Class #208.

Pinning his badge tonight will be Timothy's father, Peter Lopez.

b. **GPAC Recognition** - The City Council would like to recognize the members of the General Plan Advisory Committee (GPAC) for their efforts in helping to guide the update to the City's General Plan. Over the last 14 months the GPAC has met with our General Plan Update Consultant team from De Novo Planning Group, and City Staff to help work through discussions on community issues and establish a set list of goals and policies to help guide the City over the next 20 years.

The members of the GPAC are:

Ed Hume	Jefferson Hill
Planning Commissioner Jason Simison	Wayne Hurley
Thomas Allison	Patti Latourelle
Joe Scott	Scott Snyder
Kisha Brennecke	Doug Strange
Vanessa Hess	Sabina Sullivan
Avo Kechichian	

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of the adjourned meetings of May 20, 2019, June 3, 2019, June 24, 2019, June 25, 2019. Minutes of the regular meetings of June 5, 2019 and June 17, 2019, to be received and filed.

b. **Register of Audited Demands** as follows:

- In the amount of \$721,612.41, dated June 19, 2019
- In the amount of \$2,455,811.48, dated July 10, 2019
- In the amount of \$829,421.68, dated July 17, 2019
- In the amount of \$2,119,983.26, dated July 25, 2019
- In the amount of \$591,507.84, dated August 1, 2019
- In the amount of \$329,298.62, dated August 8, 2019

Staff recommends approval of Register(s) of Audited Demands.

c. **Treasurer's Report** for the Months of May and June 2019, **to be received and filed.**

d. **Youth Sports Funds** - The Youth Sports Committee has approved the use of \$137,000 from the Youth Sports Capital Improvement Fund. AYSO, La Verne Lazars, and La Verne/San Dimas Pop Warner are requesting the funds to pay for a portion of the restroom/concession stand being built at La Verne Sports Park.

Staff recommends that the City Council should approve the amount of \$137,000 out of the Youth Sports Capital Improvement Fund to pay for a portion of the restroom/concession stand being built at La Verne Sports Park.

e. Resolution(s) passage and adoption recommended, as follows:

1. **Resolution No. 19-57 - Final Parcel Map No. 82380** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A PARCEL CONSOLIDATION - On February 7, 2017, the Development Review Committee (DRC) approved Tentative Parcel Map No. 82380 (Case 3-17 TPM) to consolidate two parcels into a single parcel to allow the owner of the property to construct an addition and other improvements over an existing property line.

Staff recommends that the City Council should adopt Resolution No. 19-57, approving Final Parcel Map No. 82380 and direct staff to sign the map as to its conformance with the Subdivision Map Act and City Municipal Code.

2. **Resolution No. 19-58 - Contract CEQA 500 Baseline** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A CONTRACT WITH ECO TIERRA CONSULTING, INC. - The City is currently processing an application for annexation and development of the property at 500 East Baseline Road. Along with the applicant, the City has selected Eco Tierra Consulting, Inc. as the consultant to prepare the required environmental document to meet the California Environmental Quality Act for the project.

Staff recommends that the City Council should adopt Resolution Number 19-58, approving an agreement with Eco Tierra Consulting, Inc. for environmental services, and authorizing the City Manager to enter into an agreement with the environmental consult.

3. **Resolution No. 19-59 - Trilles, Jackson Nursing Agreement** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT FOR NURSING SERVICES - These contracts are for the hourly services of Dawn Trilles RN, and Christine Jackson, RN, to provide paramedic continuing education (CE) and quality improvement (QI) for LVFD personnel.

Staff recommends, in order to continue to provide for high quality continuing education for paramedics, and to provide a quality improvement program as required by State and County regulations, it is recommended that consultant contracts for Dawn Trilles, RN and Christine Jackson, RN, be approved and the Mayor authorized to sign them by the approval of Resolution No. 19-59.

4. **Resolution No. 19-60 - COG Pedestrian Bridge Agreement** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A PEDESTRIAN BRIDGE AGREEMENT WITH SGVCOG - The City's Enhanced Infrastructure Financing District Plan includes the construction of a pedestrian bridge across Arrow Highway to serve the planned Gold Line Light Rail station to be located at Arrow and E Street. Metro subsequently awarded the City a \$900,000 grant to develop plans, specifications, and engineering (PS&E) for the project, including environmental work. The San Gabriel Valley Council of Governments (SGVCOG), through its Capital Projects and Construction Committee, has agreed to perform the PS&E for the project. The attached agreement allocates the Metro funding to the SGVCOG and establishes the obligations of both the SGVCOG and the City.

Staff recommends that the City Council should adopt Resolution No. 19-60 authorizing the city manager to enter into an agreement with the San Gabriel Valley Council of Governments for the purpose of providing design services related the Pedestrian Bridge project

5. **Resolution No. 19-61 - San Dimas Crossing Guard Agreement** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH SAN DIMAS FOR CROSSING GUARDS - The City of San Dimas approached the City of La Verne requesting to enter into a agreement to provide crossing guard services at the intersection of Walnut Avenue and Juanita Avenue in the City of San Dimas.

Staff recommends that City Council should approve the Agreement between the City of La Verne and the City of San Dimas, for Crossing Guard Services, for the period of July 1, 2019 through June 30, 2020.

THE LA VERNE CITY COUNCIL WILL RECESS TO MEET AS THE LA VERNE PUBLIC FINANCING AUTHORITY; FOLLOWING WHICH THE CITY COUNCIL WILL IMMEDIATELY RECONVENE

7. **PUBLIC FINANCING AUTHORITY**

- a. **Public Financing Authority Minutes** from the meeting of August 20, 2018, to be received and filed.
- b. **Resolution JPFA - 55 & JPFA - 56 for adoption of La Verne Mobile Country Club; and Valley Rancho Mobile Home Park 2019 - 2020 Budgets** - Annually, the La Verne Public Financing Authority (LVPFA) reviews and approves the operating budgets for the two City owned mobile home parks. The budgets do not reflect significant changes from previous years and are attached for the Authority's consideration and adoption.

STAFF RECOMMENDATION:

That the La Verne Public Financing Authority should adopt Resolutions No. JPFA-55 and JPFA-56 approving the 2019-2020 annual operating budgets for La Verne Mobile Country Club and Valley Rancho Mobile Home Park.

Resolution No. JPFA-55 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE LA VERNE MOBILE COUNTRY CLUB BUDGET FOR FISCAL YEAR 2019-2020.

Resolution No. JPFA-56 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE VALLEY RANCHO MOBILE HOME PARK BUDGET FOR FISCAL YEAR 2019-2020.

THE LA VERNE PUBLIC FINANCING AUTHORITY WILL ADJOURN AND THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

8. **OTHER MATTERS**

- a. **Presentation of Survey Results Regarding Tax Measure** - On May 6, 2019, the City Council approved consulting agreements with TBWB Strategies and True North Research to evaluate the feasibility of a potential tax measure for the March 2020 ballot. A survey of likely La Verne voters was subsequently developed and conducted during June 2019. The survey results indicate sufficiently strong support for a sales tax measure to preserve police, fire, and paramedic services, public works related activities, and other essential city services.

STAFF RECOMMENDATION:

Following the presentations, the City Council should direct staff as follows:

1. Pursue a 0.75% general sales tax measure that includes an oversight component;
2. Draft appropriate ballot language for a sales tax measure; and
3. Develop a public outreach/education component to inform the community about the measure.

A minute motion approving the staff recommendation or other City Council direction would be appropriate.

- b. **Review of Communication Center Operations** - Earlier this year an issue within the City's dispatch system arose that caused emergency calls from the dispatch center to the fire station to be either dropped or the fire station alerting systems failed to receive the call. This failure of the alerting system significantly delayed several emergency responses. While there have not been any recent reoccurrences, and after an exhaustive effort by the City's IT, Fire, and Police Department personnel, a definitive cause for the system failure was never completely identified or resolved. As a result of concerns for the reliability of the dispatch system, the City Manager requested that a review of the current dispatch operation be undertaken and options be explored to ensure that the City was providing the most reliable emergency dispatch system possible for both of the Fire and Law disciplines. What follows are the result of that service delivery review and recommendations for the modernization of Police and Fire emergency dispatch operations.

STAFF RECOMMENDATION:

The City Council should direct the City Manager and the Interim Fire Chief to finalize the terms of an agreement with the Los Angeles County Fire Department to provide fire dispatch services.

