

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, June 17, 2019 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS:**

Old Town La Verne Business Improvement District Donation to Community Emergency Response Team (CERT) - The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board will be presenting a donation of \$6,000 to the Community Emergency Response Team (CERT) from the proceeds of the 2019 Sip of La Verne Wine Walk.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) ***(PLEASE NOTE: Mayor Kendrick will declare a conflict of interest and abstain from voting on this matter, because he owns a business within the district boundaries.)***

a. **City Council Minutes** of the regular meeting of May 6, 2019, ***to be received and filed.***

b. **Register of Audited Demands** in the amount of \$3,927,985.09 dated May 29, 2019, ***approval recommended.***

c. **Traffic Control Plan for the Fourth of July Parade** - Each year the City hosts community events to celebrate our nation's independence. The largest event is the Fourth of July Parade on City streets through Old Town La Verne. The City Engineer prepared a traffic control plan for the parade route. Formal adoption of this plan by the City Council will limit the City's liability exposure by providing design immunity.

Staff recommends that the City Council adopt the traffic control plan for the Fourth of July Parade.

d. **Youth and Family Action Committee Minutes** of April 23, 2019, ***to be received and filed.***

e. **Old Town La Verne Business Improvement District - Donation to the Community Emergency Response Team (CERT)** - The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board has proposed to make a donation of \$6,000 to the Community Emergency Response Team (CERT) from the proceeds of the 2019 Sip of La Verne Wine Walk. Expenditures by the OTLVBID greater than \$5,000 require City Council approval.

The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board and staff recommend the City Council approve the expenditure of \$6,000 as a donation to the CERT program from the OTLVBID's budget from the proceeds of the 2019 Sip of La Verne Wine Walk. ***(PLEASE NOTE: Mayor Kendrick will declare a conflict of interest and abstain from voting on this matter, because he owns a business within the district boundaries.)***

f. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No. 19-40** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ALL AMERICAN ASPHALT FOR THE 2019-20 PAVEMENT MANAGEMENT PROGRAM, BASELINE ROAD AND FRUIT STREET IMPROVEMENT PROJECT - *The Public Works Department recently solicited bids for street maintenance on Baseline Road and Fruit Street. The planned paving projects are being accelerated to coincide with the scheduled Bicycle Gap Closure project. The Baseline and Fruit project will include the removal of 2" of asphalt and replacement of two inches of rubberized asphalt along the entire lengths. The project was advertised on April 26 and May 3 and bid proposals were opened on May 28, 2019. The project is funded through an appropriation in the 2019/20 fiscal budget, but being awarded tonight due to critical timing requirements. Work is projected to begin immediately following the July 4 holiday. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.*

Staff recommends that the City Council approve Resolution No.19-40, which awards a public works contract to All American Asphalt, the lowest, responsible bidder, in the amount of \$1,417,770.00.

2. **Resolution No. 19-41** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A BUDGET FOR THE 2019-20 FISCAL YEAR. *A proposed budget was submitted and discussed at a Budget Study Session held on June 3, 2019. At that study session, the City Manager and each of the department heads presented their respective sections of the budget document for Council discussion and consideration. Adopting Resolution No. 19-41, will officially adopt the 2019-20 budget.*

Staff recommends that the City Council adopt Resolution No. 19-41. adopting the budget for the 2019-20 fiscal year.

3. **Resolution No. 19-43** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH BONITA UNIFIED SCHOOL DISTRICT FOR THE CITY OF LA VERNE POLICE DEPARTMENT TO PROVIDE SCHOOL RESOURCE OFFICER SERVICES. *The City of La Verne has a continuing contract Agreement with Bonita Unified School District that is renewed every fiscal year.*

Staff recommends that the City Council approve Resolution No. 19-43, approving the Agreement between the City of La Verne and the Bonita Unified School District, for School Resource Officer services, for the period of July 1, 2019 through June 30, 2020.

4. **Resolution No. 19-44** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE CITIES OF CLAREMONT AND GLENDORA FOR THE USE OF THE CITY OF LA VERNE'S POLICE DEPARTMENT INDOOR PISTOL RANGE. *The City of La Verne had a two-year agreement with the Cities of Glendora and Claremont for use of the Police Department's pistol range. The Agreements expired on March 15, 2019 and are being presented for renewal.*

Staff recommends that the City Council approve Resolution No. 19-44, approving the agreements between the City of Glendora and Claremont for the use of the La Verne Police Department indoor range, for the period of July 1, 2019 through June 30, 2021.

6. **OTHER MATTERS**

- a. **Resolution 19-42 - Approving the Termination of Service Agreements with Lincoln Financial and Approving the Consolidation of the City's Two 457(b) Plans and Single 401(a) Plan with Lincoln Financial to a Single 457(b) Plan and Single 401(a) Plan with MassMutual** - The City sponsors deferred compensation plans under Section 457(b) and a defined contribution plan under Section 401(a) of the Internal Revenue Code (IRC) that provide tax benefits to eligible employees. In order to provide enhanced services to participants as well as follow increasing fiduciary responsibilities related to administering and monitoring the plans, staff is recommending the City Council approve the consolidation and transfer of the plans to a new record-keeping platform with MassMutual.

Staff recommendation:

The City Council should adopt Resolution 19-42, related to the sponsorship of 457 deferred compensation and 401A defined benefit plans which: terminates the service agreements with Lincoln National and approves the consolidation of the current plans with MassMutual with a tentative effective date of September 23, 2019.

Resolution No. 19-42 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE CONSOLIDATION OF THE CITY'S TWO 457(B) PLANS AND SINGLE 401(A) PLAN WITH LINCOLN FINANCIAL TO A SINGLE 457(B) PLAN AND SINGLE 401(A) PLAN WITH MASSMUTUAL AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME.

- b. **Formation of Active Transportation Committee** - Per the direction given by the City Council following the March 18, 2019 study session, staff is forwarding Resolution 19-36, to Council for the purpose of forming an Active Transportation Committee. The nine-member committee's main focus will be to ensure roadways enable safe, attractive, comfortable, and independent access and travel for all active transportation uses and motorists.

Staff Recommendation:

The City Council should approve Resolution No. 19-36, along with the attached Exhibit A, approving the formation of an Active Transportation Committee; Approve Resolution No. 19-37, approving the amended list of conflict of interest code. Fill the public positions as discussed in the staff report.

Resolution No. 19-36 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CREATING AN ACTIVE TRANSPORTATION COMMITTEE.

Resolution No. 19-37 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING THE STANDARDIZED CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES OF THE CITY OF LA VERNE BY ADDING THE BOARD OF THE ACTIVE TRANSPORTATION COMMITTEE AND RESCINDING RESOLUTION NO. 18-61.

- c. **Law Enforcement Support Services Agreement with the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT)** - L.A. IMPACT (Task Force) has approached the City about entering into a law enforcement supportive services agreement. This request was necessitated by recent changes in Federal Asset Forfeiture sharing requirements. The agreement will provide required oversight of Task Force funds and provide the La Verne Police Department with funding for an additional sworn officer position.

Staff Recommendation:

The City Council should adopt Resolution 19-39, entering into a federal asset forfeiture equitable sharing agreement for supportive services with L.A. IMPACT. Staff further recommends that City Council appropriate \$2,234,321 for Task Force expenditures in the 19/20 budget year provided the expected transfer of Federal Asset Forfeiture funds is made by the Task Force as outlined in the agreement.

Resolution No. 19-39 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A LAW ENFORCEMENT SUPPORTIVE SERVICES AGREEMENT WITH THE LOS ANGELES INTERAGENCY METROPOLITAN POLICE APPREHENSION CRIME TASK FORCE FOR FEDERAL ASSET FORFEITURE EQUITABLE SHARING.

- d. **Mayor Pro Tem Rosales has requested the topic of the Los Angeles County feasibility study for providing fire services be brought back before the City Council.**

 - e. **Council Member Carder has requested the topic of “Announcements of Community/Special Events” be agendized for Council discussion.**
7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a ‘Speaker Card,’ located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
9. **ADJOURNMENT** to Monday, June 24, 2019 at 2:00 p.m. for Planning Commission interviews and selection.

It is expected that the next regular meeting of the La Verne City Council scheduled for Monday, July 1, 2019, will be CANCELED Due to lack of business.

THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for **Monday, July 15, 2019, at 6:30 p.m.**

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ Dan Keeseey, Assistant City Manager/Director of Public Works
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Eric Scherer, Director of Community Development
- _____ Bill Aguirre, Director of Community Services
- _____ Nathan Statham, Finance Manager
- _____ Nick Paz, Police Chief
- _____ Kirk Summers, Interim Fire Chief
- _____ Dominic Milano, City Engineer
- _____ Bill Elftman, Information Services Manager

Posting Statement: On June 11, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.