

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE HELD IN THE COUNCIL CHAMBERS  
OF THE LA VERNE CITY HALL  
Monday, June 17, 2019**

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1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
  2. Council Members present: Mayor Don Kendrick  
Mayor Pro Tem Muir Davis  
Council Member Robin Carder  
Council Member Charlie Rosales  
Council Member Tim Hepburn  
  
Absent: None.  
  
Advisory personnel present: City Manager Robert Russi  
City Attorney Robert L. Kress  
Assistant City Manager/Public Works Director Dan Keesey  
Assistant City Clerk Lupe Gaeta Estrella  
Community Development Director Eric Scherer  
Police Chief Nick Paz  
Interim Fire Chief Kirk Summers  
Fire Battalion Chief Kevin Green  
Finance Manager Nathan Statham  
Police Captain Coleen Flores  
Police Lieutenant Sam Gonzalez  
Recreation Coordinator Yvonne Duran  
Deputy Public Works Director Anthony Ciotti  
Public Works Manager Tracey Costello  
Personnel Officer JR Ranells
  3. Pledge of Allegiance was led by Mayor Kendrick.
  4. Old Town La Verne Business Improvement District Donation to Community Emergency Response Team (CERT) Craig Walters and Chris Gendreau, Old Town La Verne Business Improvement District Advisory Board presented a donation of \$6,000 to the Community Emergency Response Team (CERT) from the proceeds of the 2019 Sip of La Verne Wine Walk.
  5. Consent Calendar It was moved by Davis, seconded by Rosales, and unanimously carried to accept, approve, or act on the Consent Calendar items, except for Item No. 5e, Old Town La Verne Business Improvement District Donation to the Community Emergency Response Team (CERT). Mayor Kendrick declared a conflict of interest and abstained from voting because he owns a business within the district boundaries.
- City Council Minutes **City Council Minutes** of the regular meeting of May 6, 2019, ***received and filed***
- Registers of Audited Demands **Register of Audited Demands** in the amount of \$3,927,985.09 dated May 29, 2019. ***Approved as recommended.***

Traffic Control Plan for the Fourth of July Parade

**Traffic Control Plan for the Fourth of July Parade** - Each year the City hosts community events to celebrate our nation's independence. The largest event is the Fourth of July Parade on City streets through Old Town La Verne. The City Engineer prepared a traffic control plan for the parade route. Formal adoption of this plan by the City Council will limit the City's liability exposure by providing design immunity.

Staff recommended that the City Council adopt the traffic control plan for the Fourth of July Parade. **Approved as recommended.**

Youth and Family Action Committee Minutes

**Youth and Family Action Committee Minutes** of April 23, 2019, **received and filed.**

Old Town La Verne Business Improvement District - Donation to the Community Emergency Response Team (CERT)

**Old Town La Verne Business Improvement District - Donation to the Community Emergency Response Team (CERT)** - The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board proposed to donate \$6,000 to the Community Emergency Response Team (CERT) from the proceeds of the 2019 Sip of La Verne Wine Walk. Expenditures by the OTLVBID greater than \$5,000 require City Council approval. **Approved.**

**Resolution (s)** passed & adopted, as recommended, as follows:

Resolution No. 19-40, Public Works Contract with All American Asphalt for the 2019-20 Pavement Management Program, Baseline Road and Fruit Street Improvement Project

**Resolution No. 19-40** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ALL AMERICAN ASPHALT FOR THE 2019-20 PAVEMENT MANAGEMENT PROGRAM, BASELINE ROAD AND FRUIT STREET IMPROVEMENT PROJECT - The Public Works Department recently solicited bids for street maintenance on Baseline Road and Fruit Street. The planned paving projects are being accelerated to coincide with the scheduled Bicycle Gap Closure project. The Baseline and Fruit project will include the removal of 2" of asphalt and replacement of two inches of rubberized asphalt along the entire lengths. The project was advertised on April 26 and May 3 and bid proposals were opened on May 28, 2019. The project is funded through an appropriation in the 2019/20 fiscal budget, but being awarded tonight due to critical timing requirements. Work is projected to begin immediately following the July 4 holiday. This project is categorically exempt from the California Environmental Quality Act, Section 15301 - Existing Facilities, and City of La Verne environmental guidelines.

Staff recommended that the City Council approve Resolution No.19-40, which awards a public works contract to All American Asphalt, the lowest, responsible bidder, in the amount of \$1,417,770.00. **Approved as recommended.**

Resolution No. 19-41,  
Adopting a Budget for the  
2019-20 Fiscal Year

**Resolution No. 19-41** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A BUDGET FOR THE 2019-20 FISCAL YEAR. A proposed budget was submitted and discussed at a Budget Study Session held on June 3, 2019. At that study session, the City Manager and each of the department heads presented their respective sections of the budget document for Council discussion and consideration. Adopting Resolution No. 19-41, will officially adopt the 2019-20 budget.

Staff recommended that the City Council approve Resolution No. 19-41, adopting the budget for the 2019-20 fiscal year. **Approved as recommended.**

Resolution No. 19-43,  
Agreement with Bonita Unified  
School District for the City to  
Provide School Resource  
Officer Services

**Resolution No. 19-43** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH BONITA UNIFIED SCHOOL DISTRICT FOR THE CITY OF LA VERNE POLICE DEPARTMENT TO PROVIDE SCHOOL RESOURCE OFFICER SERVICES. The City of La Verne has a continuing contract Agreement with Bonita Unified School District that is renewed every fiscal year.

Staff recommended that the City Council approve Resolution No. 19-43, approving the Agreement between the City of La Verne and the Bonita Unified School District, for School Resource Officer services, for the period of July 1, 2019 through June 30, 2020. **Approved as recommended.**

Resolution No. 19-44,  
Agreement with the Cities of  
Claremont and Glendora for the  
use of the City's Indoor Pistol  
Range

**Resolution No. 19-44** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE CITIES OF CLAREMONT AND GLENDORA FOR THE USE OF THE CITY OF LA VERNE'S POLICE DEPARTMENT INDOOR PISTOL RANGE. The City of La Verne had a two-year agreement with the Cities of Glendora and Claremont for use of the Police Department's pistol range. The Agreements expired on March 15, 2019 and are being presented for renewal.

Staff recommended that the City Council approve Resolution No. 19-44, approving the agreements between the City of Glendora and Claremont for the use of the La Verne Police Department indoor range, for the period of July 1, 2019 through June 30, 2021. **Approved as recommended.**

6. Termination of Service  
Agreements with Lincoln  
Financial and Approving the  
Consolidation of the City's Two  
457(b) Plans and Single 401(a)  
Plan with Lincoln Financial to a  
Single 457(b) Plan and Single  
401(a) Plan with MassMutual -

Personnel Officer Ranells reported on the termination of service agreements with Lincoln Financial and the Consolidation of the City's Two 457(b) Plans and Single 401(a) Plan with Lincoln Financial to a Single 457(b) Plan and Single 401(a) Plan with MassMutual. He stated that the City sponsors deferred compensation plans under Section 457(b) and a defined contribution plan under Section 401(a) of the Internal Revenue Code (IRC) that provide tax benefits to eligible employees. In order to provide enhanced services to participants as well as follow increasing fiduciary responsibilities related to administering and monitoring the plans, staff recommended that the City Council approve the consolidation and transfer of the plans to a new record-keeping platform with MassMutual.

Mayor called for public comment on this matter.

There was none.

Council Member Hepburn thanked Personnel Officer Ranells for looking at other sources for the benefit of the employees.

Mayor Kendrick reported looking into looking this matter with the Finance Committee and stated it will benefit over 200 employees.

It was moved by Carder, seconded by Davis, and unanimously carried to adopt Resolution No. 19-42, related to the sponsorship of 457 deferred compensation and 401A defined benefit plans which: terminates the service agreements with Lincoln National and approves the consolidation of the current plans with MassMutual with a tentative effective date of September 23, 2019.

7. Formation of Active Transportation Committee

City Manager Russi reported on the Formation of Active Transportation Committee. He stated that per the direction given by the City Council following the March 18, 2019 study session, staff is submitting Resolution 19-36, to Council for the purpose of forming an Active Transportation Committee. The nine-member committee's main focus will be to ensure roadways enable safe, attractive, comfortable, and independent access and travel for all active transportation uses and motorists.

Mayor Kendrick called for public comment.

Pam Berry, La Verne resident, asked if the City Council would be recruiting for all five residents for the board.

Mayor Kendrick and Council Member Carder both replied that currently there are three residents who have been serving on a subcommittee on transportation for several years and they have agreed to serve on the new Committee. The City will be recruiting for two residents to serve on the Committee.

Council Member Hepburn stated it was important to involve as many residents as possible. He spoke about the importance of transparency and how the City is changing. He stated he would like to serve on the Active Transportation Committee.

Council Member Davis stated it was important to fully engage residents and he nominated Council Member Carder to serve on the Active Transportation Committee.

Council Member Carder stated she nominates Council Member Davis. She stated that his involvement in the Bicycle Coalition makes him a good fit and she also nominated Council Member Hepburn.

It was moved by Davis and seconded by Kendrick, and unanimously carried to approve Resolution No. 19-36, along with the attached Exhibit A, approving the formation of an Active Transportation Committee; Approve Resolution No. 19-37, approving the amended list of conflict of interest code. Fill the public positions as discussed in the staff report. Appointed Council Members Hepburn and Davis to the Committee, recruit for two residents, and appoint the three residents already on the sub-committee.

Resolution No. 19-36,  
Creating an Active  
Transportation Committee

**Resolution No. 19-36** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CREATING AN ACTIVE TRANSPORTATION COMMITTEE.

Resolution No. 19-37,  
Amending the Standardized  
Conflict of Interest Code for  
Designated Employees of the  
City of La Verne and Adding the  
Board of the Active  
Transportation Committee

**Resolution No. 19-37** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING THE STANDARDIZED CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES OF THE CITY OF LA VERNE BY ADDING THE BOARD OF THE ACTIVE TRANSPORTATION COMMITTEE AND RESCINDING RESOLUTION NO. 18-61.

8. Law Enforcement Support  
Services Agreement with the  
Los Angeles Interagency  
Metropolitan Police  
Apprehension Crime Task  
Force (L.A. IMPACT)

Finance Manager Statham reported on the Law Enforcement Support Services Agreement with the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT). He stated that L.A. IMPACT (Task Force) has approached the City about entering into a law enforcement supportive services agreement. This request was necessitated by recent changes in Federal Asset Forfeiture sharing requirements. The agreement will provide required oversight of Task Force funds and provide the La Verne Police Department with funding for an additional sworn officer position.

The Mayor called for public comment.

There was none.

It was moved by Carder, seconded by Davis, and unanimously carried to adopt Resolution 19-39, entering into a federal asset forfeiture equitable sharing agreement for supportive services with L.A. IMPACT and approved the appropriation of \$2,234,321 for Task Force expenditures in the 2019-20 budget year provided the expected transfer of Federal Asset Forfeiture funds is made by the Task Force as outlined in the agreement.

Resolution No. 19-39,  
Authorizing a Law Enforcement  
Supportive Services Agreement  
with the Los Angeles  
Interagency Metropolitan Police  
Apprehension Crime Task  
Force (L.A. IMPACT) for  
Federal Asset Forfeiture  
Equitable Sharing

**Resolution No. 19-39** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A LAW ENFORCEMENT SUPPORTIVE SERVICES AGREEMENT WITH THE LOS ANGELES INTERAGENCY METROPOLITAN POLICE APPREHENSION CRIME TASK FORCE (L.A. IMPACT) FOR FEDERAL ASSET FORFEITURE EQUITABLE SHARING.

9. Los Angeles County feasibility  
study

Mayor Pro Tem Rosales requested the topic of the Los Angeles County feasibility study for providing fire services be brought back before the City Council. This request is consistent with the Council's rules of reconsideration.

Mayor Pro Tem Rosales stated this matter has been addressed several times and he was conflicted on this matter. He knows La Verne has an excellent Fire Department and worries about losing them. He stated he was not against doing the study and would like to know what the study would provide in regard to the cost and service. He stated in interest of transparency and to see what the County can provide, he moved that the City do the Fire Feasibility Study, seconded by Council Member Davis, Motion stood.

Council Member Carder stated that she stands firm that she did not support doing the study. She stated she was concerned with the County coming in with a low bid and later raising the cost. She stated that La Verne residents want their own fire department. She stated that if the City Council does agree to conduct a fire service feasibility study, she would like the study to reflect apples to apples in exact services.

Mayor called for public comment:

The following La Verne residents opposed the fire study and the City of La Verne going County for fire services. They stated the County would not provide the same level of services especially response time as the La Verne Fire Department.

Terry Prentice  
Jeff Bassler  
Gary Hunter  
Craig Walters  
Matt Svatos

Council Member Davis stated that he was still in favor of doing the study to see the difference in cost and services. He stated he was pleased with the resident's interaction at the meeting and he spoke about the importance of continuing to engage in dialogue on this important matter.

Council Member Hepburn agreed with Mayor Pro Tem Rosales, about the importance of transparency. He stated that it was just a study to see what the County can provide in services and cost. He stated that ultimately, La Verne residents would have to make the final decision.

Mayor Kendrick thanked the residents for their great comments. He stated La Verne has a fabulous fire Department and they do a great job. He stated he has not heard any positive comments from La Verne residents in having Los Angeles County Fire Department in the City. He spoke about the importance of the proposed tax measure.

It was moved by Rosales, seconded by Davis, and carried by a vote of 3-2, (Carder and Kendrick No) to do the fire study.

10. "Announcements of Community/Special Events" be agendized

Council Member Carder requested the topic of "Announcements of Community/Special Events" be agendized for Council discussion. She stated she felt it would be very beneficial to have community groups have an opportunity at the beginning of City Council meetings to report on their events so everyone in attendance can hear.

Mayor called for public comment.

There was none.

It was the consensus of the City Council that it was a great idea.

It was moved by Carder, seconded by Davis, and unanimously carried to approve adding to the Agenda "Announcements/Special Events" at the beginning of the City Council meetings.

11. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

Mark Peterson, La Verne resident stated he lives behind the golf course and was concerned with the orange covered chain-link fence being put around the perimeter of the golf course and behind his home. He urged the City Council to be proactive to prevent the owner from destroying the property.

City Manager reported the City Attorney sent a letter to the property owner, advising them of the City's Municipal Code process in regards to fencing and landscape maintenance requirements, if golf course is closed.

Robin Walker La Verne resident spoke about Sierra La Verne Golf Course and the owner installing orange covered chain-link fence around the golf course. She urged the City Council to be proactive to prevent the owner from destroying the property.

George May, La Verne Library Manager reported on the library events for the month of June, 2019.

Anna Anderson asked about the Hillside Specific Plan standards in regards to Sierra La Verne Golf Course. She spoke about the orange-covered fencing which takes away from the beauty of the area.

Jeff Bassler, La Verne resident, spoke about Sierra La Verne Golf Course and code enforcement things the City can do.

Gary Hunter, La Verne resident, asked what is being done regarding the property at Wheeler and Foothill.

12. Council Comments and Meeting/Conference Reports

Mayor Kendrick explained to the audience why the City Council couldn't respond to individuals during public comment. He stated that the City Council was disgusted by the tactics of the owner of Sierra La Verne Golf Course and they will do everything in their power to help the residents.

Council Member Hepburn reported attending Ramona Middle School Graduation. He congratulated City Manager Russi for being appointed to the San Gabriel Valley Council of Governments City Manager's Steering Committee and for being appointed President of the City Manager's Association.

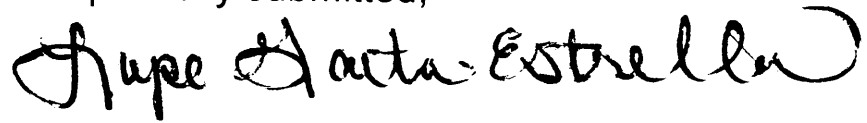
Council Member Carder reported on the July 10, 2019, Gold Line Meeting and due to a conflict of interest she was not able to vote, but residents should attend. She stated that City Council does care about their concerns regarding the widening of White Avenue.

City Manager Russi reported on the Gold Line testing of their underground communication system and that Sunday, June 23, 2019, was the last day of testing

Mayor Kendrick commended and congratulated City Manager Russi for being appointed Chair to the San Gabriel Valley Council of Governments City Manager's Steering Committee, and for being appointed President to the City Manager's Association. He reported on the La Verne Police Department "Saved Lives" Award Banquet, Concerts in the Park at Heritage Park and on the upcoming Fourth of July event. He wished all the fathers a Happy Father's Day.

13. Adjournment to Monday, June 24, 2019 at 2:00 p.m. for Planning Commission interviews and selection.

Respectfully submitted,

A handwritten signature in black ink that reads "Lupe Gaeta Estrella". The signature is written in a cursive, flowing style.

Lupe Gaeta Estrella, CMC  
Assistant City Clerk