

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Charlie Rosales, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, October 15, 2018 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Assistant City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Carder, Council Member Rosales, Council Member Hepburn, Mayor Pro Tem Davis and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **La Verne Little League 11U All-Star Team** - The La Verne Little League 11U All-Star Team won the Little League District 20 Tournament going 4-1. They then went on to win the Section 3 Tournament by beating Ontario Western 9-0 in the championship game. They then advanced to the State Tournament and ended up tied for 5th place out of ten teams. The team was managed by Randy White and was coached by Mark Garcia and Valerie Terrazas. The team roster is as follows:

Jaren Blumberg	Samuel Duenas	Greyson Fernandez	Ayden Garcia
Dominic Garcia	Jacob Gill	Owen Hughes	Noah Jimenez
Nick Ramirez	Anthony Terrazas	Ryan Upole	Nathan Uribe
Cody White			

- b. **Badge Pinning for Police Officer Janessa Gonzalez** - Janessa was born in the City of West Covina and is the oldest of three siblings. She graduated from San Dimas High School where she was Associated Student Body Vice President and was involved in basketball, cross-country, and track teams. After graduating high school, Janessa attended California State University at Fullerton and graduated with her Bachelor's Degree in Criminal Justice. The following year, Janessa was hired at La Verne Police Department on January 11, 2016 as a Police Records Clerk. On September 10, 2017, Janessa attended the Los Angeles County Sheriff's Academy and graduated February 1, 2018 as a Level 2 Reserve Police Officer. Upon graduating the Reserve Academy, she was hired as a full-time officer and sent back to the LASD full-time academy on May 4, 2018. Janessa graduated October 5, 2018 and is currently training with FTO Cpl. Quinn. Janessa's mother Patricia Gonzalez will be pinning her badge.

- c. **Presentation to Jody Gmeiner for her retirement as Executive Director of Pomona Valley Habitat for Humanity** and for her commitment and service to the community in providing housing for hard working low-income families in La Verne and the surrounding communities.

- d. **Presentation by Bob Cruz, Public Affairs Manager, Southern California Gas Company** on Balanced Energy Initiative.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) *Please note that due to his employment with Southern California Edison, Mayor Pro Tem Davis will abstain from voting on Item No. 5.e, Appropriation for Street Light Purchase and Upgrade.*

- a. **City Council Minutes** of September 17 2018, to be *received and filed*.
- b. **Register of Audited Demands** in the amount of \$284,206.13, dated September 19, 2018, and in the amount of \$1,150,762.96, dated September 26, 2018 in the amount of \$1,196,498.03, dated October 3, 2018, in the amount of \$1,180,430.92, dated October 10, 2018, *approval recommended by staff*.
- c. **Treasurer's Report** for the Month of September, 2018, *to be received and filed*.
- d. **Case Nos. 94-18PPR, 95-18CUP, 96-18VAR – 1401 Foothill Boulevard - New multi-tenant building with drive through (CUP) and setback/height variance (VAR)** - The Planning Commission and the Development Review Committee have conditionally approved the applications to demolish the existing building at 1401 Foothill Boulevard and to redevelop the site with a 5,700 square foot multi-tenant building with a drive through use. The Foothill Boulevard Specific Plan requires all new development to be reviewed by the City Council, providing an opportunity to review the decisions of the Development Review Committee and Planning Commission.

Staff recommends the City Council review the Planning Commission and Development Review Committee's decision to conditionally approve Case Nos. 94-18PPR, 95-18CUP, and 96-18VAR with the proposed conditions of approval (Attachment A).

- e. **Appropriation for Streetlight Purchase and Upgrade** - In June 2017, the City authorized a purchase and sale agreement with Southern California Edison (SCE) to acquire 1,988 streetlights from SCE as a cost savings measure, estimated to be \$1.8 million over the next 20 years. The agreement was subsequently executed by SCE and approved by the California Public Utilities Commission (CPUC) in July 2018. Project funding, however, was not included in the current budget as CPUC approval had yet to be obtained and their timing for review was unknown. With CPUC's approval in place, SCE began fulfilling the terms of the purchase and sale agreement and is expected to be completed mid-November. Upon City concurrence of the data, payment for the assets will be required. This project was previously approved by the City Council at their June 19, 2017 meeting, but not included in the 2018/19 budget for reasons noted; therefore, a new budget appropriation is necessary. *Please note that due to his employment with Southern California Edison, Mayor Pro Tem Davis will abstain from voting on this matter.*

Staff recommends that the City Council authorize a budget appropriation for the current fiscal year in the amount \$1.6 million for the purchase and upgrade of street lights. Funding is further recommended to be provided in the form of a 20 year, 1.9% interest loan from the sewer capital fund (531).

- f. **Cost Allocation Study Final Report** - Acting on guidance from Council to assess the reasonableness of overhead cost allocations charged to City utilities, City staff hired HF&H consultants to undertake a cost allocation study. The study evaluated the City's method of determining the amount of administrative and overhead costs applicable to running City water and sewer utilities. The preliminary findings were presented, by the consultant, in July. The final report is now being presented to Council for acceptance.

Staff recommends that the City Council should receive and file the Utility Cost Allocation Study prepared by HF&H Consultants; LLC dated September 24, 2018.

- g. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No. 18-54** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, NOMINATING ROSEMEAD COUNCIL MEMBER MARGARET CLARK TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY - Rosemead Council Member Margaret Clark is seeking the City Council's support of her nomination to the San Gabriel Basin Water Quality Authority (WQA) to fill the recently vacated seat. ***Rosemead Council Member Margaret Clark currently serves as the alternate on the WQA Board as the member representing cities without pumping rights and has previously been supported by the La Verne City Council during her last few elections to the WQA Board.***

Staff recommends that the City Council adopt Resolution No. 18-54, nominating Rosemead Council Member Margaret Clark to be appointed to the San Gabriel Basin Water Quality Authority as the member representing cities without pumping rights.

2. **Resolution No. 18-55** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, APPROVING THE LOS ANGELES AREA REGIONAL TRAINING GROUP (RTG) JOINT POWERS AGREEMENT; AUTHORIZING THE CITY'S MEMBERSHIP IN THE LOS ANGELES AREA REGIONAL TRAINING GROUP AUTHORITY; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE JPA AGREEMENT. - ***Fire agencies within the Los Angeles County Operational Area have worked together for years to prepare for natural, technological and human-caused disasters. By establishing the RTG Joint Powers Agreement (JPA), the Los Angeles Region will continue to improve regional training and become less dependent on dwindling federal grant dollars.***

Staff recommends that the City Council approve Resolution No.18-55, Los Angeles Area Regional Training Group Joint Powers Agreement approving membership within the Los Angeles Area Regional Training Group Joint Powers Authority and authorizes the City Manager to execute the JPA agreement.

6. **OTHER MATTERS**

Water Utility Rate Adjustments - Proposition 218 Notice and Hearing - As is the case every year, water and sewer rates are evaluated against proposed operational budgets and other related expenses to determine if the existing rates are sufficient to fully fund each operation, including capital replacement and improvements. With respect to water operations, expenditures have slightly increased for personnel, engineering services, electrical power, and water quality testing. The major driver of the proposed increase, however, is fully funding overhead support services received from general funded operations per unanimous direction of the City Council at its September 4, 2018 study session on the utility rates. Similar is true for sewer functions though personnel and regulatory compliance efforts are the largest cost increase elements. The proposed rate changes are summarized as follows: 1) no change to the meter charge; 2) increase of \$0.37 per water unit; 3) increase of \$4.43 on bi-monthly sewer fees; and \$0.02 increase on consumption based sewer charges for nonresidential customers. The cost to the average customer with both water and sewer service will be a 9.0% increase, which amounts to \$8.88 each month.

Staff Recommendation:

The City Council should adopt Resolution, No. 18-53, which sets the public hearing to review water and sewer rates for December 3, 2018 and further authorizes staff to mail notice of the public hearing in accordance with the requirements of Proposition 218.

Resolution No. 18-53 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA SETTING THE PUBLIC HEARING ON WATER RATES AND SEWER RATES IN ACCORDANCE WITH PROPOSITION 218.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION**

Conference with Labor Negotiator (Government Code Section 54957.6).

Negotiators: City Manager, Personnel Officer, and City Attorney

Employee Organization(s): La Verne Police Officers' Association

10. **ADJOURNMENT**

THE NEXT REGULAR MEETING of the La Verne City Council
*is scheduled for **Monday, November 5, 2018, at 6:30 p.m.***

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keeseey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Nathan Statham, Finance Manager
____ Nick Paz, Police Chief
____ Pete Jankowski, Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

Posting Statement: On October 11, 2018, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, CA