

ACTION MINUTES FOR APRIL 13, 2021 ATC MEETING
(Italicized text)

1. **CALL TO ORDER and PLEDGE of ALLEGIANCE** – *Meeting called to order at 5:00 p.m.*
2. **ROLL CALL** - Chair - Doug Strange, Vice Chair - Tom Skahill, Lisa Grater, Roy Halberg, LD Johnson, Councilmember Muir Davis, Mayor Tim Hepburn, Deputy Director of Public Works Anthony Ciotti, Police Chief Nick Paz. *Seven committee members were present. Roy Halberg and LD Johnson were absent.*
3. **PUBLIC COMMENT** - Public comments will be allowed on items not on the Agenda but within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items except as provided by law. *No public comment received.*
4. **APPROVAL OF MINUTES** – *Review and approval of the January 12, 2021 Minutes. Minutes were unanimously approved. Moved by Tim Hepburn and Second by Tom Skahill with the correction of one item requested.*
5. **ACTION ITEMS** - *None*
6. **DISCUSSION ITEMS**
 - a. Tracy Costello introduction
 - b. Active Transportation Plan (ATP) Approval Status – *Presented by Tracy Costello.*
 - c. Active Transportation Terms – *Presented by Tracy Costello.*
 - d. Annual Reports – *Presented by Tracy Costello.*

7. STAFF/COMMITTEE COMMUNICATION/INFORMATION/FUTURE AGENDA ITEMS

Committee members may ask a question for clarification, make a brief announcement, make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Ms. Costello: Will create a template, which will be used to provide a summary of the committee's accomplishments to City Council on a yearly basis. The template will be presented at the next ATC meeting for the committee to review/approve.

Mr. Skahill: April is National Organ Donor month.

Mr. Hepburn: Unfortunately, due to the pandemic the GOTCHA program is in limbo.

Ms. Grater: No longer with ULV is now employed with METRO. In May, will be doing a presentation on the Last Mile for Back to Work Month. If the City has anything they'd like to present she will include it in her presentation.

Mr. Davis: Interested in discussing First Mile-Last Mile at the next meeting. Perhaps the Committee can suggest to the City that they pursue funding.

Mr. Strange: Asked by a couple of people if the City offers classes in bicycle safety.

Ms. Grater: Metro offers classes, will check into this and report back to the committee.

Mr. Strange: Requested the Pedestrian Bridge project be a future Agenda Item.

Mr. Hepburn: COG has approved the design stage for the Pedestrian Bridge and funding has been approved.

Mr. Muir: Suggested incorporating EIFD (Enhanced Infrastructure Financing District) into the discussion of the Pedestrian Bridge. Perhaps Dan Keesey or Eric Scherer can present.

Ms. Costello: Will check into a presentation regarding the Pedestrian Bridge/EIFD, will work with Ms. Grater regarding bike/scooter programs to offer the community and check with Community Services Department. Also, will present the template.

8. ADJOURNMENT – *Adjourned at 5:47 p.m.*

9. The next regularly-scheduled meeting of the Active Transportation Committee will be held at 5:00 p.m. on July 13, 2021, La Verne City Council Chambers, 3660 D Street, La Verne CA 91750 and potentially via Zoom.

Posting Statement: On April 7, 2021, a true and correct copy of this Notice was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

Respectfully submitted,



Adella Reyes
Administrative Secretary