



Community Development
Department
3660 D Street
La Verne, CA 91750
(909) 596-8706

City of La Verne ENTERTAINMENT PERMIT APPLICATION

Pursuant to La Verne Municipal Code Chapter 5.28 and Administrative Regulation No. 120

APPLICANT	Name: _____ Date: _____	Staff Use Only Permit No. _____ Routing to: FD PD PW CS Respond by: _____
	Address: _____	
	Phone: _____ Email: _____	
	Signature: _____	

BUSINESS OWNER	Name: _____ Date: _____
	Address: _____
	Phone: _____ Email: _____

ENTERTAINMENT VENUE	Name of Business: _____
	Type of Business: _____
	Address: _____ Zoning District: _____
	Hours of Operation: Sun _____ Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____
	Hrs. of Entertainment: Sun _____ Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____
	Brief Description of Entertainment: _____

APPLICATION CHECKLIST – Staff Use Only	
<input type="checkbox"/>	Site Plan: (6 copies) A plot plan of the property including all existing structures, property lines, parking spaces and drive aisle.
<input type="checkbox"/>	Floor Plan: (6 copies) The location and size of the proposed entertainment and important internal features.
<input type="checkbox"/>	Narrative: (6 copies) A brief explanation and justification of the proposed entertainment.
<input type="checkbox"/>	Property Owner Declaration Form
<input type="checkbox"/>	Required Fees: <input type="checkbox"/> \$120 Initial Filing Fee <input type="checkbox"/> \$120 Annual Renewal Fee <input type="checkbox"/> \$500 Initial Deposit
	Total Fees Paid: \$ _____



City of La Verne

PROPERTY OWNER DECLARATION FORM

Community Development
Department
3660 D Street
La Verne, CA 91750
(909) 596-8706

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ENTERTAINMENT PERMIT INFORMATION

Applicant Name

Position

Entertainment Venue Address

Phone

Email

Type of Entertainment

Date of Application

Hours of Operation – *Circle all that apply*

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Hours of Entertainment – *Circle all that apply*

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Staff Use Only

Entertainment Permit

No. _____

OWNER DECLARATION

I declare that, I am the owner, I legally represent the owner, of real property involved in this application and do hereby consent to the filing of the above information.

Signature

Date

Name (print)

Phone



City of La Verne
**ENTERTAINMENT PERMIT
DEPARTMENT ROUTING FORM**

Pursuant to La Verne Municipal Code Chapter 5.28
and Administrative Regulation No. 120

Staff Use Only

Permit No.

Respond By:

Department	Name	Approved?	Comments
Fire Department		Yes No	
Police Department		Yes No	
Public Works Department		Yes No	
Community Services Department		Yes No	
Planning Department		Yes No	