



CITY MANAGER'S MONTHLY NEWSLETTER

May 2020

MAY

CITY MANAGER'S MESSAGE

We hope everyone is well and is keeping safe by following the current recommended practices to control the spread of coronavirus. Throughout this health crisis, the City's emergency operations management team has been meeting daily to respond to the changing situation, and we are now looking ahead to how the City will move toward a "new normal."

Over the next month, we anticipate California and Los Angeles County officials to loosen restrictions for the current stay-at-home order, and we are planning adjustments to City operations to bring La Verne residents, and businesses into the next phase of managing the COVID-19 outbreak.

We continue serving the residents of La Verne while striving to keep both our personnel and our community members safe. These are La Verne's current measures at the time of publication, but for updated information, visit the City's page at <https://www.cityoflaverne.org/index.php/coronavirus-updates>. This page is updated daily with any news affecting La Verne.

We ask for your patience and cooperation in this time and encourage everyone to continue to show care for your neighbors. I hope you find this newsletter helpful and you are safe and well.

Bob Russi, City Manager

To receive this newsletter automatically every month, please sign up for e subscribe by clicking here: <http://cityoflaverne.org/index.php/documents/newsletters/city-manager-s-monthly-newsletter>

CALENDAR

May 4 – 6:30 PM

City Council Meeting
City Hall Council Chambers
Live Stream Viewing Only

May 18 – 6:30 PM

City Council Meeting
City Hall Council Chambers
Live Stream Viewing Only

May 26 – 6:30 PM

Youth & Family Action Committee
Meeting-CANCELLED
City Hall Council Chambers

HIGHLIGHTS OF CITY COUNCIL MEETINGS

At the April 6th and 20th meetings, the City Council:

- Confirmed the March 3, 2020 consolidated general municipal election results
- Installed newly elected officials: Mayor Tim Hepburn (two-year term), Council Member Rick Crosby (four-year term), and Council Member Wendy M. Lau (four-year term)
- Established the Mayor Pro Tem rotation and appointed Robin Carder as Mayor Pro Tem for one year
- Heard a report summarizing the City's COVID-19 response and efforts to protect residents, businesses, first responders, and other City staff
- Heard a report from Interim Fire Chief Leonard on the City's change in deployment for Fire personnel
- Recognized Diane Victor as La Verne's 2019-20 Outstanding Older American

CITY COUNCIL



LIVE FEED/RECORDING OF CITY COUNCIL MEETINGS

As a reminder, City Council meetings can be watched live either through the City's website at <http://www.cityoflaverne.org> and following the link titled "Council Meeting Live Stream" or on YouTube at <http://www.cityoflaverne.org/youtube>. You can also see the live recording any time after the meeting through our archived videos.

Send an email to the City Clerk in advance if you wish to make a comment on a specific agenda item. Please submit your comments via email to the Assistant City Clerk at cityclerk@cityoflaverne.org. We ask that you provide those emails before 5:00 PM on the meeting date, so that staff will be prepared to read them aloud at the appropriate time. You may verify that your comment was read by watching the City Council meeting through www.cityoflaverne.org/live.

Also, if you wish to make a comment during the meeting, we will be monitoring the email address and will make every effort to include your comment into the records. Please be aware there is a delay in the live stream service and any comments should be submitted as soon as possible.

For individuals that wish to share their comments directly during the live stream meeting, you may email the Assistant City Clerk at cityclerk@cityoflaverne.org by 12:00 pm (noon) the day of the meeting with a phone number and the item(s) you wish to speak on. We will call you back at the appropriate time during the meeting for your comment.

COMMUNITY SERVICES



Cancellation of 4th of July Festivities

The Friends of the 4th of July Committee and the City regret to announce the cancellation of this year's 4th of July activities. This decision is being made due to the ongoing concerns related to the COVID-19 pandemic. The City and the Committee have been monitoring the County and State orders and based on the anticipated timelines, physical

distancing and restrictions on large gatherings will continue through summer. Many local agencies in the area, as well as others in the State and Country, have taken similar action based on this information.

While this decision was not an easy one to make, the Committee along with the City, made this decision based on the safety and health of the volunteers, staff, and attendees. The safety of the community is the top priority and at the forefront of all the decisions that are being made during this unprecedented time. We look forward to bringing the community back together next year in 2021 for all of the City's cherished 4th of July events.

In the coming weeks the City will be recommending some non-traditional ways we will be able to celebrate the 4th of the July in our community this year. Please keep an eye out on the City of La Verne Website, as well as the City of La Verne Facebook page, for some safe alternatives to help celebrate the 4th of July in La Verne.

SPECIAL THANK YOU!



A very special thank you to everyone in La Verne—residents and businesses alike—who has made La Verne more neighborly during this difficult time! Throughout our city, residents have jumped in to donate time to deliver food or groceries to those in need, while businesses have helped our community by donating goods and services. Neighbors have reached out to check on each other and cheer on our primary responders and essential workers, all while doing their best to follow health guidelines. Thank you all for your great response! By pulling together, La Verne will get through this.

CORONAVIRUS

Coronavirus (COVID-19) Public Preparedness

The City of La Verne is closely monitoring information regarding the Coronavirus. We encourage the community to follow the preventative actions from the LA County Public Health and the Centers for Disease Control to help prevent the spread of the virus.

Over the next couple of weeks the County is expected to rollout their finalized plan for re-opening. Residents are encouraged to monitor the City's website as we will use this forum to update our residents and businesses on what these revised orders mean locally and for City operations.

To learn more about the COVID-19, visit the following: [\[PDF\] COVID-19 FAQ Sheet](#), LA County Public Health website at: [LA County Public Health website](#), Centers for Disease Control and Prevention at: [Center for Disease Control website](#).

How to Access City Services – Due to Temporary Closure to the Public

PLANNING/BUILDING

If you need assistance with a PLANNING related issue, please email planning@cityoflaverne.org or call (909) 596-8706. If you wish to obtain a BUILDING PERMIT or have other Building Department related questions, please email building@cityoflaverne.org or call (909) 596-8706. If you provide your specific request and the site address, our Building Department will email you a draft permit form for you to fill out and send back to us. If you wish to schedule a building INSPECTION, please call (909) 596-8706 or e-mail building@cityoflaverne.org with your name, address (for inspection), phone number, date of requested inspection, and type of inspection.

PUBLIC WORKS

Public Works permit applications are available online at <https://www.cityoflaverne.org/index.php/documents/public-works/public-works-forms>. If you are submitting a permit application, you may do so by placing it in the "Water Payment" drop box located at the curb in front of City Hall.

Water bill payments may be conducted online at <https://lvrn-egov.aspgov.com/Click2GovCX/index.html> or placed in the "Water Payment" drop box in front of City Hall. The City encourages customers who are having trouble paying their bills to contact Customer Service at (909)596-8744 to discuss payment options.

The City also offers Auto Pay Direct Debit services. To get started simply download the enrollment form [here](#) and return to Customer Service by either placing the completed form in the "Water Payment" drop box in front of City Hall or mailing the completed form to: La Verne Customer Service, 3660 D Street, La Verne, CA, 91750.

Information regarding your water account can be obtained by calling (909) 596-8744.

For all other services, please contact (909) 596-8741 or email lvpwstaff@cityoflaverne.org.

FINANCE

Business Licenses, Home Occupancy Permit, Certificates of Use and Occupancy:

Applications: <https://cityoflaverne.org/index.php/businesses/business-license/business-licenses>

Payments (Check or Money Order): Remit through mail or drop box located at the curb in front of City Hall.

Regulatory Permits: Garage Sale, Door to Door, Filming and Hand Bill: Applications:

<https://cityoflaverne.org/index.php/businesses/business-license/regulatory-permits-handbills-garage-sales-filming> ,

Payments (Check or Money Order): Remit through mail or drop box located at the curb in front of City Hall.

Invoiced Services: DBID Refuse Payments, Planning Deposit (DPN), Fire Permit Payments: Please use payment drop box with your invoice. If you need a copy of your invoice please request one using the email address or phone number below. For cash payments or other inquiries contact the Finance Department at <mailto:lvfinance@cityoflaverne.org> or (909) 596-8716.

COMMUNITY SERVICES

Foothill Transit or Get About passes may be purchased at Pomona Valley Transit Authority (PVRTA) by appointment by calling (909) 596-7664. PVRTA is located at 2120 Foothill Blvd, Suite 116, La Verne.

Metrolink payments may be made online at <https://registerc.parksreconline.com/laverne102.html>

For all other services, please contact (909) 596-8700, Monday-Thursday, 8 AM-6 PM.

Be on the lookout for our first-ever Summer Recreation Guide! The new recreation guide will be released online only in June. It is a condensed version of our normal recreation guide but specifically highlighting summer courses, online registration, and other important information.

We appreciate the community's patience and understanding during this unprecedented time.

PUBLIC SAFETY

KEEPING COVID-19 IN CHECK

The La Verne Fire Department continues to closely monitor all information regarding COVID-19. To help prevent the spread of the virus, the community should follow the preventative actions outlined by the LA County Public Health Department and the Centers for Disease Control. As we continue to work together to limit our exposure, we strongly encourage the community to avoid participating in large gatherings, continue to practice social distancing and wear the recommended facial masks when in public and within six feet of other people.

The LVFD continues to ensure the safety of our team by actively participating in the practice of social distancing and the proper use of PPE when going out on calls. For the safety of our firefighters, staff, and the community, the department has suspended all station tours and walk-in visitors until further notice.

Knowing the signs of COVID-19

Although people with COVID-19 have reported a wide range of symptoms, from mild symptoms to severe illness, below are the most common symptoms that may appear 2-14 days after exposure to the virus:

- Fever
- Dry cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headaches
- Sore throat
- New loss of taste or smell



WHEN TO SEEK MEDICAL ATTENTION

If you develop any of the following emergency warning signs, get medical attention immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- Bluish lips or face

**This list is not all-inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you.*

When calling 911, be sure to notify the operator that you have or think you might have COVID-19. If possible, put on a cloth face covering before medical help arrives.

For further information about the Coronavirus, please visit the Centers for Disease Control (CDC) at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing>

COMMUNITY DEVELOPMENT

2020 CENSUS

The 2020 Census is well underway and households across America are responding every day. With the 2020 Census, responding has never been easier with options to complete the survey online, over the phone, or via mail. It takes less than 10 minutes to complete.



The self-response phase of the Census began on March 12th and National Census Day was April 1st. The last day to participate in and complete the census form was scheduled to be July 31st, however, in light of the COVID-19 outbreak, the U.S. Census Bureau has adjusted 2020 Census operations. The self-response phase has now been extended to October 31st. It is critical that all residents participate and complete the Census in order to ensure that our community receives the resources it needs.

Staff has been posting regular updates on the Census to the City Facebook page and will continue to do so over the next several months. For regular updates on La Verne's response rate, please visit:

<https://2020census.gov/en/response-rates.html>

LA VERNE BRANCH - LA COUNTY LIBRARY

All LA County Library locations are closed until further notice. To get more information on available library resources and assistance for those affected by the COVID-19, click here: <https://lacountylibrary.org/coronavirus/>

