

# CITY OF LA VERNE DEVELOPMENT REVIEW COMMITTEE ACTION MINUTES

Eric Scherer, Chair  
Cody Howing, City Engineer  
Richard Martinez, Public Works



City Hall  
3660 "D" Street  
La Verne, CA 91750  
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[www.cityoflaverne.org](http://www.cityoflaverne.org)

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**Tuesday, June 6, 2023 – 9:00 a.m.**  
**City Hall Large Conference Room**  
**3660 "D" Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Development Review Committee meetings are welcomed and appreciated. Community engagement provides the Development Review Committee with valuable information. Regular Meetings are held on the 1<sup>st</sup> Tuesday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

The Large Conference Room will be open to the public at 9:00 a.m. Materials related to an item on this agenda, submitted to the Development Review Committee after distribution of the agenda packet, are available for public inspection at the meeting or in the Community Development Department during normal business hours.

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## **1. CALL TO ORDER**

The meeting was called to order at 9:02 a.m.

Voting members present: Eric Scherer, Cody Howing, and Richard Martinez

Others present: Principal Planner Candice Bowcock and Assistant Planner Parker Stringfellow

## **2. PUBLIC COMMENT**

This is the time set aside for anyone wishing to address the Development Review Committee on items not listed in any other place on this agenda.

California Law does not allow the Development Review Committee to take action in response to your statements at this meeting. Your concerns may be referred to staff or set for hearing at a later date.

None

**3. APPROVAL OF ACTION MINUTES – May 2, 2023 and May 9, 2023**

It was moved by Mr. Howing and seconded by Mr. Martinez to approve the minutes of May 2, 2023 and May 9, 2023. Motion carried by a 3-0 vote.

**4. PROJECT REVIEWS**

Note: Due to time constraints, discussion on these items will be limited to 30 minutes each.

- A. PROJECT: VARIANCE TO REDUCE FRONT YARD SETBACK REQUIREMENTS FOR A GAZEBO**
- CASE NO.: 54-23VAR**
- ADDRESS: 5725 OLD WHEELER ROAD**
- Project Planner: Parker Stringfellow

**Deposit Project #: 1402**  
**Environmental: Cat. Exempt**

**Action:** The property owner Shahriar Beral was present.

It was moved by Mr. Howing and seconded by Mr. Martinez to approve Case No. 54-23VAR with added conditions regarding Metropolitan Water Department approval, establishment of easement area, and defining it as an accessory structure. Motion carried by a 3-0 vote.

- B. PROJECT: CONDITIONAL USE PERMIT FOR RECOVERY LAB**
- CASE NO.: 52-23CUP**
- ADDRESS: 2145 FOOTHILL BOULEVARD**
- Project Planner: Parker Stringfellow

**Deposit Project #: 1400**  
**Environmental: Cat. Exempt**

**Action:** The applicant Jose Zuniga was present.

It was moved by Mr. Howing and seconded by Mr. Martinez to recommend approval of Case No. 52-23CUP with conditions added regarding parking and massage. Motion carried by a 3-0 vote.

C. PROJECT: 1<sup>st</sup> STREET LOFTS  
CASE NO.: 69-21PPR  
ADDRESS: 2366-2336 1<sup>ST</sup> STREET  
Project Planner: Candice Bowcock

Deposit Project #: 1354  
Environmental: Cat. Exempt

~~Action: It was moved by Mr. Martinez and seconded by Mr. Howing to approve Case No. 69-21PPR with conditions added regarding CFD, sewer/water plan, recreation building, and waste storage.~~

Amended: Mr. Scherer recused himself due to a conflict of interest. It was moved by Mr. Martinez and seconded by Mr. Howing to approve Case No. 69-21PPR with conditions added regarding CFD, sewer/water plan, recreation building, and waste storage. Motion carried by a 2-0 vote.

**5. ADJOURNMENT**

The next meeting of the Development Review Committee is scheduled to be held on July 11, 2023 at 9:00 a.m. at City Hall, 3660 "D" Street, La Verne, CA 91750.

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Proof of Posting I declare under penalty of perjury that I am employed by the City of La Verne in the Planning Department; and that I posted this agenda in the City Hall Council Chambers on June 1, 2023.

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Date

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Signature