



**CITY OF LA VERNE  
MEASURE LV CITIZEN OVERSIGHT COMMITTEE**

**MEETING AGENDA  
MONDAY, APRIL 10, 2023, 5:00 P.M.  
La Verne City Hall – Council Chambers,  
3660 D Street, La Verne, CA 91750**

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In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular meetings are held as needed.

Any documents provided to a majority of the Measure LV Citizen Oversight Committee, regarding any item on this agenda, are available on the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org).

**1. CALL TO ORDER**

- 2. ROLL CALL**      Committee Members: Chair Daniel Annabi, Vice Chair Marlene Carney, Keny Chang, Jennifer Simison, and Ron Ingels.  
Staff: City Manager Ken Domer, and Finance Director Christy Lopez

- 3. PUBLIC COMMENT** - Public comments will be allowed on items not on the Agenda but within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items except as provided by law.

- 4. COMMITTEE MEETING MINUTES** – Receive and file minutes from the Tuesday, May 17, 2022 meeting,

**5. ACTION ITEMS**

- a. Review 10 year actuals & projection of Measure LV sales tax revenues and expenditures.
- b. Potential future meeting dates
  - i. May 9, 2023
  - ii. November 14, 2023
  - iii. February 20, 2024

6. **DISCUSSION ITEMS**

7. **STAFF/COMMITTEE COMMUNICATION/INFORMATION/FUTURE AGENDA ITEMS** - Committee members may ask a question for clarification, make a brief announcement, and make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

8. **ADJOURNMENT**

The next scheduled meeting of the Measure LV Citizen Oversight Committee will be held prior to the Council consideration of the 2023-24 annual appropriation (May 9, 2023).

**Posting Statement:** A true and correct copy of this Notice was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org).

**CITY OF LA VERNE**  
**Measure LV Citizen Oversight Committee**  
**Minutes of Regular Meeting**  
Tuesday, May 17, 2022

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1. The City of La Verne Measure LV Citizen Oversight Committee was called to order by Chair Annabi at 4:07 p.m.

2. Committee Members Present: Chair Daniel Annabi, Keny Chang, and Jennifer Simison.

Absent: Vice Chair Marlene Carney and Ron Ingels.

Staff Present: Assistant to the City Manager JR Ranells, Marla Pendleton, Finance Director, and Lupe Gaeta Estrella, Assistant City Clerk.

3. Public Comments Public Comments were allowed on items not on the Agenda, but within the subject matter jurisdiction of the Committee, however, no action can be taken on off-agenda items, as provided by law.

Finance Director Pendleton called for public comment.

There was none.

4. Oversight Measure LV Committee Minutes It was approved by Simison, seconded by Chang and carried by a roll call by a vote of 3/0 (Carney & Ingels Absent) to receive and file the minutes of Tuesday, February 22, 2022, meeting.

5. Review Updated Revenue and Expenditures Projections Finance Director Pendleton reported on the updated projections as shown below.

	Year 2 2021/22	Year 3 2022/23
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<b><u>Description</u></b>		
Tax Measure - Expected New Sales Tax	\$4,579,019	\$4,640,000
Tier 1 - Projected Cumulative Personnel Cost Increase	(\$1,860,406)	(\$2,211,078)
Tier 2 - Capital Expenditures		(\$120,000)
Excess (Deficit) Annual Sales Tax Collection	\$2,718,613	\$2,308,922
Change in Fund Balance Reserve	(\$3,77.773)	(\$5 896,386)
Excess Sales Tax Reserved for Future Year	\$5,896 ,386	\$8,205,308

Tier 2 Capital Requests

Finance Director Pendleton reported on Tier 2 capital requests received by the Police and Fire Departments for the following:

**Automatic Emergency Defibrillators (AED)** - The La Verne Police Department began deploying Automatic Emergency Defibrillators in 2017. The patrol division typically has a faster response time responding to service calls. Officers have applied the AED on numerous life-saving emergencies. The current AED life cycle has come to end and needs to be replaced in the patrol cars.

**Four Electric Bikes** - Currently, the La Verne Police Department patrols several community events on standard police bicycles. They are requesting four electric bicycles to improve response time, improve efficiency, adding additional mobility at City parks and trails and officers will be less fatigued when responding to service calls.

**CF33 - Toughbook Computers** - The CF33 Toughbook Computers need to be replaced in all the Fire vehicles.

After discussion and consideration by the Board, it was moved by Chan, seconded by Simison and carried by roll call by a vote of 3/0 (Carney & Ingels Absent) to approve the expenditure of \$120,000.

It was the consensus of the Board that at its next meeting to bring back for their consideration for the possible use of the remaining funding of \$5,000 towards the La Verne K-9 Foundation.

6. Meeting was adjourned at 4:54 p.m. The next scheduled meeting of the Measure LV Citizen Oversight Committee will be held in November 15, 2022 at 4:00 p.m. prior to the adoption of the annual appropriation budget.

Respectfully submitted,

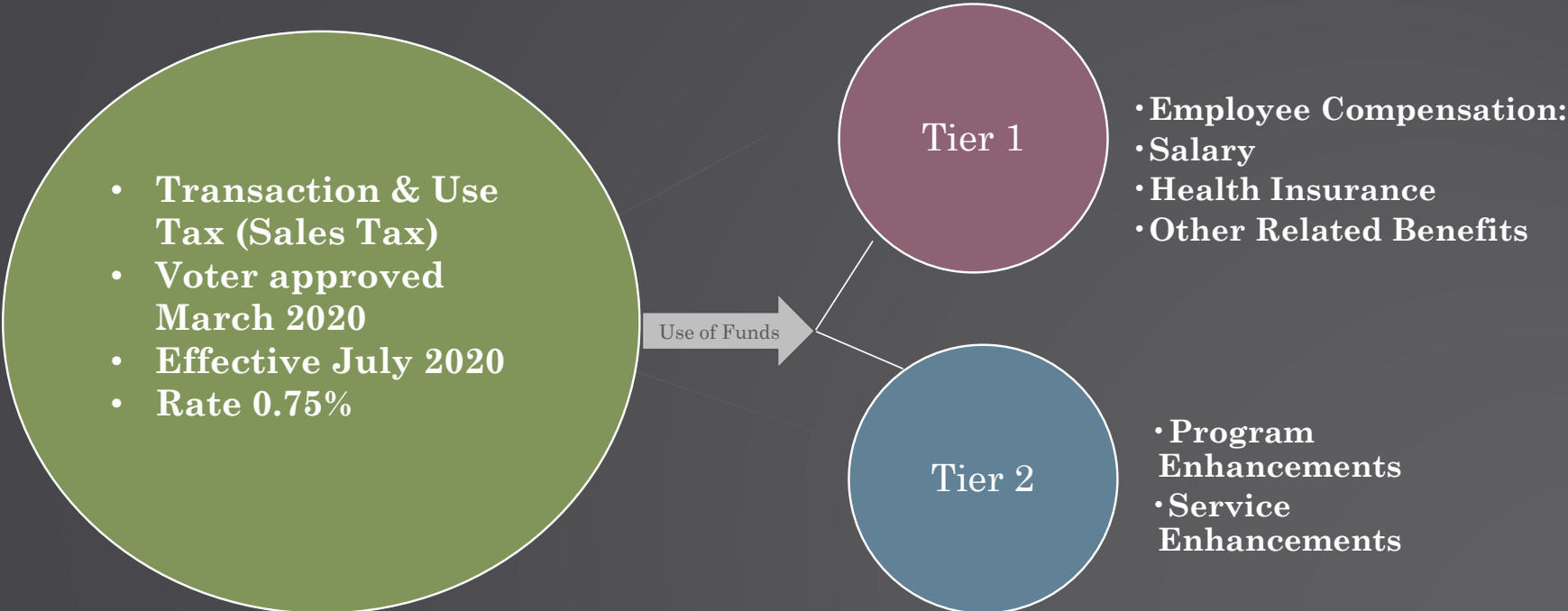
Lupe Gaeta Estrella  
Assistant City Clerk



# City of La Verne Measure LV Update

April 10, 2023

**Measure LV** — sought after to support and maintain existing programs and services and, to the extent that funds are available, provide additional program and service enhancements.



# Fiscal Year 2021-22

Year End Update	
Fund Balance 7-1-2021	\$3,139,490
Revenues (includes taxes & investment earnings)	4,862,966
Expenditures	(1,810,584)
Fund Balance 6-30-2022	\$6,191,872



# Fiscal Year 2021-22

Year End Update	
Fund Balance 7-1-2021	\$3,139,490
Revenues (includes taxes & investment earnings)	4,862,966
Expenditures	(1,810,584)
Fund Balance 6-30-2022	\$6,191,872





# Fiscal Year 2022-23

	Estimated @ 6-30-2023
Fund Balance 7-1-2022	\$5,895,367
Revenues (includes taxes & investment earnings)	4,714,000
Expenditures	(2,543,126)
Fund Balance Est. 6-30-2023	\$8,362,746



# Expenditure History

Fiscal Year	Tier 1 Employee Compensation	Tier 2 Service Enhancements, CIP, Equipment	Expenses	Description
2020-2021	X		\$862,000	Salary and benefit increases for all groups for partial year, Increases effective 12/2020
2021-2022	X		1,810,584	Salary and benefit increases for all groups for full 2021 year and increases for 2022 across all funds
2022-2023	X		2,423,538	2021 full year \$1,317,475 2022 full year \$ 542,931 2023 full year \$ 563,132
2022-2023		X	119,588	Toughbook computers, automated defibrillators, electric bicycles, and La Verne K9 expenses



# 10 Year Forecast (Millions)

## Fiscal Year (FY) 2021-2030

