

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, March 20, 2023 - 6:30 p.m.

La Verne City Hall – Council Chambers

3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 the Thursday, prior to the regular Council meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

View the meeting through the City's website at www.cityoflaverne.org/live and click on "Watch Live."

Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

If you wish to participate via Zoom, please visit cityoflaverne.org/zoom and you will be automatically redirected to the meeting. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE BY VETERAN – Maria McKinney, Air Force- Staff Sergeant

ROLL CALL: Council Member Meshal “Kash” Kashifalghita, Council Member Steven Johnson, Council Member Wendy Lau, Mayor Pro Tem Rick Crosby, and Mayor Tim Hepburn.

PRESENTATIONS

- a. Introduction of Bonita Unified School District Superintendent Matt Wien and the Board of Education members.
- b. Presentation of Proclamation declaring March 2023, Red Cross Month honoring the many volunteer heroes who provide hope in the face of life’s emergencies.
- c. Recognition and Presentation of “Pride of La Verne Award” Recipients - Annually, the City Council presents the *“Jack Huntington Award”* and the *“Jim Scranton Award”* to recognize volunteers who have made outstanding contributions and performed exemplary service to the City and the community. Each recipient receives an individual **Pride of La Verne** plaque and their names are placed on perpetual plaques displayed in City Hall.

The “Jack Huntington Award” was named after S. Jack Huntington who moved to La Verne in 1970. Despite heavy professional obligations and time commitments to the U.S. Naval Reserve, Jack became actively involved in the community as a volunteer. He was active in various local organizations including the La Verne Jaycees, Little League and the Youth Basketball program. Jack also served as a City of La Verne Commissioner for more than 15 years, completing two terms on the Parks & Recreation Commission as well as two terms on the Planning Commission. Jack Huntington was a citizen volunteer who exemplified the “Pride of La Verne” through selfless service to the community.

This year the **“Jack Huntington Pride of La Verne Award”** is being presented to **Linda Logan**. She is a long-time resident and is the Vice President of The McIntyre Company in Covina, a Commercial Real Estate Development and Management firm. She was involved in La Verne Little League as a team mom and a founding member of the La Verne Little League Auxiliary and helped to raise funds for the Junior Division Little League families to travel to Taylor Michigan for the World Series. Linda started K9 Partners of Covina, is a member of the Covina Rotary Club, was Rotary District 5300 Youth Exchange Officer for 4 years, Founder and Chairman of Field of Valor and most recently, in 2019, Linda started La Verne K-9 & Police Foundation. The Foundation has raised \$160,000.00 to date. They funded the purchase of K-9 Dino, equipped an existing police car with the special items needed to transport and help the K-9s work effectively, purchased special equipment, leashes, food, and training, and paid for medical expenses. Most recently the Foundation funded the purchase of K-9 Tupelo, a Bloodhound, her special leashes, harnesses, a GPS collar, and other special equipment for her handler, Officer Weinreb. Linda credits the community as having been wonderful partners. Katie’s Pet Depot, a Foundation partner, has donated toys, food, and other items for K-9 Tupelo. The Foundation continues to support K-9 Tupelo with food and necessary items not donated.

The “Jim Scranton Award” was named after long-time resident Jim Scranton who was a member of the Youth Sports Committee since its inception. In 1986, he formed the La Verne Lazars Soccer Club organization which provides youngsters an opportunity to play soccer at a highly competitive level. Jim also spent five years on the City Sports Park Committee, which resulted in the development of 35 acres of sports fields for the community. He also participated in the City women’s soccer program as a coach. Jim is survived by his wife Susan and their children. The Youth Sports Committee recommended that a Pride of La Verne Youth Sports Volunteer Award be named in honor of Jim Scranton.

This year the “**Jim Scranton Pride of La Verne Award**” is being presented to **Eric Shadrick**. Eric’s passion for volunteering started at **his** daughter’s La Verne Heights elementary school, where he helped at school events such as Sports Nights, Carnivals, Garden Club, fundraisers, and his wife, Lynda’s, Girl Scout Troops. He volunteered at Ramona Middle School & Bonita High School in several capacities and could regularly be seen flipping burgers on Friday Night Lights. He passed his lifelong love for soccer along to both daughters and his youth soccer career began as an Assistant AYSO Coach for one of their teams in 2006. He soon after became a Head Coach with 2 teams. He has held multiple positions within AYSO, such as Assistant Regional Commissioner, Divisional Coordinator, Referee, Coach, Trainer, Spring Select Coach, All-Star Coach, as well as Director of the Great Western Shootout. Eric began coaching at the club level 8 years later with the La Verne Lazars Soccer Club, where he joined the Board, created two teams for the Club and was voted President a year later. There, he served with an all-volunteer Board and helped strengthen the Club from 3 to 11 teams and was the Club Liaison to the City’s Youth Sports Committee for all 7 years. Since moving on from the Lazars, he looks forward to continuing to serve on the Youth Sports Committee as a Member at Large and is most recently a proud new founding member of Cal Poly Pomona’s Parent Ambassador Program, which helps support Cal Poly students & families as they transition to college life.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

1. **City Council Minutes** for March 6, 2023, ***to be received and filed.***
2. **Register of Audited Demands**, in the amount of \$1,914,180.75 dated March 2, 2023, and in the amount of \$864,587.46, dated March 9, 2023, ***approval recommended.***

- 3. **Street Closures for the 2023 La Verne Cool Cruise and Cruisin La Verne Holiday Car Shows** - The City Council approved a three-year agreement with Flying Deuces, the event organizer for the La Verne Cool Cruise and Cruisin La Verne Holiday car shows in August 2022. In advance of the April 8, 2023, Cool Cruise car show, staff is recommending that the City Council approve street closures for the remainder of the car show events under the agreement and appropriate the necessary funds to cover the costs associated with having the April 8 Cool Cruise event. Future events will be budgeted separately as part of the annual budget process.

It is recommended that the City Council:

- 1. ***Authorize the Public Works Director to take the necessary steps to permit the temporary street closure for portions of D Street and Third Street in Old Town La Verne for the remainder of the car show events as outlined in the 2022 agreement.***
 - 2. ***Appropriate \$8,500 from the General Fund to the Fiscal Year 2022-23 Budget to cover the costs associated with having the April 8, 2023 event; and***
 - 3. ***Approve the waiver of administrative review fees for the La Verne Cool Cruise and Cruisin La Verne car shows.***
- 4. **Lowell Brandt Park Playground** - The playground replacement at Lowell Brandt Park was originally approved as part of the Capital Improvement Program for fiscal year 2019-2020 using Park Development Funds. This playground no longer meets safety standards and needs to be removed immediately and replaced, and an additional appropriation from the Capital Improvement Fund Reserve of \$171,700 is requested.

It is recommended that the City Council:

- 1. ***Award a contract to Miracle Recreation Equipment Co. in an amount of \$246,700 for the removal, site preparation, and installation of playground equipment at Lowell Brandt Park; and***
 - 2. ***Appropriate \$171,700 from the Capital Improvement Fund Reserve.***
- 5. **Resolution No. 23-12 - Accepting the Fire Department’s 2022 Report on Compliance with State Inspections Mandates** – In accordance with Senate Bill 1205 (SB1205) all fire departments, within the State of California, annually inspect buildings, public or private, that are utilized as a school, hotel, motel, lodging house, apartment house, and certain residential care facilities and report annually to its administering authority its compliance.

It is recommended that the City Council adopt Resolution No. 23-12, as follows:

Resolution No. 23-12 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACKNOWLEDGING RECIEPT OF A REPORT MADE BY THE FIRE CHIEF OF THE LA VERNE FIRE DEPARTMENT’S REQUIREMENT TO INSPECT CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

PUBLIC HEARINGS – None Scheduled

OTHER MATTERS

- 6. **2022-23 Mid-Year Budget Update**: The Mid-Year Budget Update is a financial update report for the 2022-23 Fiscal Year. Updated budget assumptions and estimates have resulted in increases of \$2,249,697 in revenue and \$2,243,504 in expenditures for the General Fund resulting in a net increase of \$6,193 to the General Fund Reserves for mid-year adjustments. Various non-general fund adjustments are included with a revenue increase of \$389,567 and expenditure increase of \$2,382,088.

STAFF RECOMMENDATION:

That the City Council approve the budget amendments detailed in the attached Budget Amendments Listing, adjusting revenues and expenditure appropriations for the fiscal year 2022-23 budget.

- 7. **Resolution Adjusting Fire Marshal Median Salary** - City Council approval is requested for a salary adjustment for the Fire Marshal classification in order to remain competitive in compensation.

STAFF RECOMMENDATION:

That the City Council adopt Resolution 23-13, as follows:

Resolution No. 23-13 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING RESOLUTION NO. 22-48, A SALARY CHART FOR FULL-TIME EMPLOYEES TO UPDATE THE SALARY FOR FIRE MARSHAL."

PUBLIC COMMENTS/ORAL COMMUNICATIONS- This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

ADJOURNMENT to Monday, March 27, 2023, at 5:30 p.m. for a closed session at La Verne City Hall for the following:

The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

Conference with Labor Negotiators

Negotiators: City Manager, Assistant City Manager, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Police Middle Management Association, La Verne Firefighters' Association and all unrepresented employees.

THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for Monday, April 3, 2023, at 6:30p.m.

ADVISORY STAFF

- ___ Ken Domer, City Manager
- ___ JR Ranells, Assistant City Manager
- ___ Kimberly Hall Barlow, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Anthony Ciotti, Interim Public Works Director
- ___ Eric Scherer, Director of Community Development
- ___ Christy Lopez, Finance Director
- ___ Sam Gonzales, Acting Police Chief
- ___ Christopher Nigg, Fire Chief
- ___ Yvonne Duran, Community Services Manager
- ___ Cody Howing, City Engineer

Posting Statement: A true and correct copy of this Agenda was posted on March 15, 2023, at the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.