

1. Agenda

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[CITY COUNCIL AGENDA 2023-02-21 18-30.PDF](#)

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



[www.cityoflaverne.org](http://www.cityoflaverne.org)

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

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**Tuesday, February 21, 2023 - 6:30 p.m.**  
**La Verne City Hall - Council Chambers,**  
**3660 D Street, La Verne, CA 91750**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at [www.cityoflaverne.org/live](http://www.cityoflaverne.org/live) and click on "Watch Live"
- 2) Individuals can email their comments to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, please visit [cityoflaverne.org/zoom](http://cityoflaverne.org/zoom) and you will be automatically redirected to the meeting. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** Joseph Magallanes, Army - Staff Sergeant
3. **ROLL CALL:** Council Member Meshal “Kash” Kashifalghita, Council Member Steven Johnson, Council Member Wendy Lau, Mayor Pro Tem Rick Crosby, and Mayor Tim Hepburn.
4. **PRESENTATIONS**
  - a. **General Plan Re-Connect and Re-Launch Presentation by De Novo.**
  - b. **Presentation of Community Design Awards** - The fourteenth (14th) La Verne Community Design Awards (LVCDA) are being presented to sixteen (16) worthy projects in categories of Commercial, Public Facility, Residential, Institutional, Historic Preservation and Adaptive Reuse, Interior Design, and Public Art. Mayor Tim Hepburn will be presenting plaques to the recipients, with an accompanying presentation.
  - c. **Three Valleys Municipal Water District (TVMD) Update presentation by Board Director Jeff Hanlon, TVMD, Division III representing the Cities of La Verne and Claremont.**
5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)
6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
  - a. **City Council Minutes of February 6, 2023, to be received and filed.**
  - b. **Staff recommends approval and passage of the following Resolutions:**
    1. **Resolution No. 23-08 – Amendment to the De Novo Planning Group Agreement.** The City entered into an agreement with the De Novo Planning Group to coordinate and prepare an update to the City’s General Plan and associated environmental impact report on June 19, 2017. This amendment (\$15,180 increase) to the professional services agreement authorizes De Novo Planning Group to preform traffic analysis services in addition to the original contract services approved via Resolution No. 17-41.  
  
***Staff recommends that the City Council amend the agreement with De Novo Planning Group to perform additional traffic analysis in support of the General Plan Update in the amount of \$15,180; adopt and, appropriate \$15,180 from the General Capital Improvement Fund for the additional traffic analysis; and adopt Resolution No. 23-08, approving the amendment to the De Novo Planning Group Agreement.***

2. **Resolution No. 23-09 – Approving a Class Specification and Salary for Senior Accountant** - As a result of increasing demands and an associated need for additional technical support in the Finance Department, a Senior Accountant classification is being created. In accordance with the City's Personnel Rules and Regulations, the addition of a classification requires formal City Council approval.

***It is recommended that the City Council adopt Resolution No. 23-09, approving a Class Specification and Salary for Senior Accountant.***

## 7. PUBLIC HEARINGS

**Weed Abatement Protest Hearing**- The City Council will hold a public hearing to hear objections of owners of properties having been found to have weeds, brush, rubbish, and refuse in such a manner that creates a public nuisance and requires abatement.

**STAFF RECOMMENDATION:**

It is recommended that the City Council:

1. Hold a public hearing for protest of the Annual Weed Abatement Notice; and,
2. Direct the Los Angeles County Agricultural Commissioner/Director of Weights & Measures to abate the nuisance by having weeds, rubbish, and refuse removed for those properties remaining on the annual List of Properties.

## 8. OTHER MATTERS

**Resolution Approving Fees for the Issuance of Concealed Carry Weapons (CCW) Permits** - On August 1, 2022, the Los Angeles County Sheriff's Department (LASD) stopped processing new applications for Concealed Carry Weapons (CCW) from applicants who do not reside within a jurisdiction contracted by the LASD. The La Verne Police Department will now process CCW applications per California Penal Code section 26155(b) and it is requested that the City Council approve a Resolution amending the City's Fee Schedule setting forth the CCW processing and issuance fees.

**STAFF RECOMMENDATION:**

That the City Council adopt Resolution No. 23-10, amending the Fee Schedule by adding the processing and issuance fees for Concealed Carry Weapons, as follows:

**Resolution No. 23-10** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING RESOLUTION NO. 22-54 RELATIVE TO CERTAIN FEES AND POLICIES FOR SERVICES PROVIDED BY THE CITY OF LA VERNE.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **CLOSED SESSION:**

**The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:**

**Conference with Labor Negotiators**

Negotiators: City Manager, Assistant City Manager, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

And

**Conference with Legal Counsel – Existing Litigation**

Pursuant to Government Code §54956.9 (a) (d) (1): Benson vs. City of La Verne WCAB Case Nos. ADJO559211; and ADJ10669100.

12. **ADJOURNMENT**

**THE NEXT REGULAR MEETING of the La Verne City Council  
is scheduled for Monday, March 6, 2023, at 6:30 p.m.**

**ADVISORY STAFF**

- \_\_\_\_\_ Ken Domer, City Manager
- \_\_\_\_\_ JR Ranells, Assistant City Manager
- \_\_\_\_\_ Kimberly Hall Barlow, City Attorney
- \_\_\_\_\_ Lupe Gaeta Estrella, Assistant City Clerk
- \_\_\_\_\_ Anthony Ciotti, Interim Public Works Director
- \_\_\_\_\_ Eric Scherer, Director of Community Development
- \_\_\_\_\_ Christy Lopez, Finance Director
- \_\_\_\_\_ Colleen Flores, Police Chief
- \_\_\_\_\_ Christopher Nigg, Fire Chief
- \_\_\_\_\_ Yvonne Duran, Community Services Manager
- \_\_\_\_\_ Cody Howing, City Engineer

**Posting Statement:** On February 14, 2023, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org).